



FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION

CITY OF FLAGSTAFF ♦ COCONINO COUNTY ♦ ARIZONA DOT

211 West Aspen Avenue ♦ Flagstaff, Arizona 86001

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MINUTES

FMPO Executive Board Meeting

10:00am to 12:00pm

November 6, 2019

Flagstaff City Council Chambers
211 W. Aspen Avenue, Flagstaff, AZ 86001

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. The FMPO complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the FMPO at 928-213-2651 as early as possible to allow time to arrange the accommodation. ***A quorum of the TAC may be present.***

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FMPO Executive Board and to the general public that, at this regular meeting, the FMPO Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the FMPO Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Art Babbott, Coconino County Board of Supervisors, Chair
- Coral Evans, Mayor, Flagstaff City Council Vice-Chair
- Jesse Thompson, Arizona State Transportation Board Member
- Matt Ryan, Coconino County Board of Supervisors
- Jim McCarthy, Flagstaff City Council
- Charlie Odegaard, Flagstaff City Council
- Regina Salas, Flagstaff City Council (alternate)

FMPO STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, FMPO Manager
- Martn Ince, Multi-Modal Planner
- Rosie Wear, FMPO Specialist

Others in attendance: Erika Mazza (NAIPTA), Miles Begay (Navajo County), Sarayah Levert, Rick Barrett (COF), Dan Folke (COF), Rick Tadder (COF), Kevin Adam (RTAC).

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chairperson Art Babbott called the meeting to order at 10:01 am.

B. ROLL CALL

See above, page 1.

C. PUBLIC COMMENT - None

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: October 2, 2019 (Pages 4-7)

MOTION: Board member Charlie Odegaard moved to approve the October 2, 2019 Executive Board meeting minutes without edits. Board member Jesse Thompson seconded the motion. The motion was passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. Office of Innovation – Possible Funding and Technical Assistance (Pages 8-9)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommendation: No recommendation is being made and staff will share information about possible funding opportunities.

MOTION: None at this time.

B. Amend Operating Procedures (By Laws) and Master IGA (Pages 10-11)

FMPO Staff: Jeff Meilbeck, Executive Director

Recommendation: No recommendation is being provided, but the Board may direct staff to process amendments to FMPO's Master IGA and Operating Procedures (By-Laws).

MOTION: None at this time. Direction was given to bring Bylaws and Master IGA draft to Executive Board to add NAIPTA designee to the Executive Board.

C. McConnell Update **(Pages 12-13)**

FMPO Staff: Jeff Meilbeck

Recommendation: No recommendation is being made, and staff from NAU and NAIPTA will share information about a collaborative project on McConnell Road.

ACTION: Presentation has been cancelled due to unforeseen circumstances and will be brought back to the December meeting.

D. MetroPlan (FMPO) 2020 Meeting Calendar **(Pages 14-16)**

FMPO Staff: Rosie Wear, Specialist

Recommendation: Staff recommends the Board consider and adopt a meeting calendar for 2020.

Motion: None at this time. Direction was given to have calendar dates reviewed by assistants and bring back in December for approval.

E. Legislative Update **(Pages 17-18)**

FMPO Staff: Jeff Meilbeck, Executive Director

Recommendation: No recommendation is being made but the Board may approve sending a letter to the Rural Transportation Advocacy Council (RTAC) regarding indexing the gas tax.

Direction: Send a letter to RTAC from Chairman Babbott.

F. Items from the Executive Director

- a. Transition to independence
- b. FMPO Office Space
- c. Invitation to NAU to present transportation projects
- d. E-vehicles session by Coconino County November 19th
- e. BUILD grant update
- f. MetroPlan Web Page

G. Future Agenda Items

FMPO Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future FMPO agendas.

None

IV. RECESS INTO EXECUTIVE SESSION — ~~FMPO EXECUTIVE DIRECTOR CONTRACT~~

(Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand the discussion or consideration occur at a public

meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting, pursuant to A.R.S. Section 38-431.03(A)(1).)

BOARD did not

V. CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

None.

B. ADJOURN

Chairman Babbott adjourned the meeting at 11:47 am.