



METROPLAN

GREATER # FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

AGENDA

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

February 26, 2020

Flagstaff City Hall – 2nd Floor Staff Conference Room
211 W. Aspen Avenue, Flagstaff, AZ 86001
Call-in Number: (877) 820-7831 Guest Passcode: 364117#

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the City of Flagstaff City Clerk's Office at 928-779-7607. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-213-2651 as early as possible to allow time to arrange the accommodation. *A quorum of the TAC may be present.*

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Anne Dunno, Chair, NAIPTA Capital Program Manager
- Nate Reisner, Vice Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)
- John Wennes, ADOT Transportation Planner
- Rick Barrett, City of Flagstaff Engineer
- Jay Christelman, Coconino County Development Services Director
- Dan Folke, City of Flagstaff Community Development Director
- Christopher Tressler, Coconino County Engineer (for Lucinda Andreani, Public Works Director)
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University Project Manager II

METROPLAN STAFF

- Jeff Meilbeck, Executive Director



- David Wessel, MetroPlan Manager
- Martin Ince, Multi-Modal Planner
- Rosie Wear, MetroPlan Specialist

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: January 22, 2020 (Pages 5-8)

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. Election of officers

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the TAC members elect officers for the next year.

B. Budget update

(Pages 9-16)

MetroPlan Staff: Jeff Meilbeck

Recommendation: No recommendation is being made. Staff will present an overview of 2020 year to date and 5 Year Tentative Budget



C. MetroPlan Transportation Improvement Program and Project Criteria Process Update (Pages 17-19)

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation is being made and staff will provide information on the Transportation Improvement Program call for projects.

D. Grant Matrix and Early Priorities (Pages 20-23)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends TAC members reach consensus on MetroPlan priorities on grant applications with imminent deadlines.

E. McConnell Project Update (Pages 24-25)

MetroPlan Staff: Jeff Meilbeck

Recommendation: No recommendation is being made. Mountain Line and NAU will present an update on the McConnell Project.

F. Lone Tree Traffic Interchange Discussion (Pages 26-28)

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation. Staff seeks input on fatal flaw criteria to pursue alternatives analysis.

G. FY20/21 Unified Planning Work Program Amendments (UPWP) (Pages 29-30)

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation. Staff will provide an update on the UPWP amendment process and seek input.

H. Items from the Executive Director

- a. Transition to Independence Update
- b. Transition IGA with City of Flagstaff
- c. Master IGA update – adding NAIPTA to Executive Board



- d. Special Appropriation request for Fourth Street
- e. Executive Board

I. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

IV. CLOSING BUSINESS

A. ITEMS FROM THE BOARD

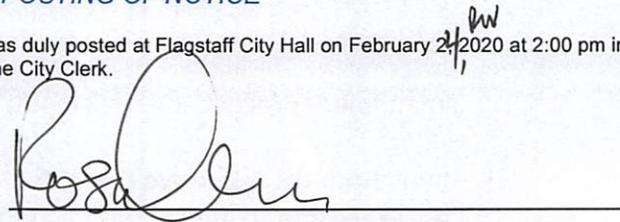
(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on February 24th 2020 at 2:00 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 24th Day of February 2020.



Rosie Wear, MetroPlan Specialist



211 West Aspen Avenue
Flagstaff, AZ 86001
928-213-2654
metroplanflg.org

MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

January 22, 2020

Flagstaff City Hall – 2nd Floor Staff Conference Room
211 W. Aspen Avenue, Flagstaff, AZ 86001
Call-in Number: (877) 820-7831 Guest Passcode: 364117#

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TECHNICAL ADVISORY COMMITTEE MEMBERS

- Anne Dunno, Chair, NAIPTA Capital Program Manager
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- John Wennes, ADOT Transportation Planner
- Rick Barrett, City of Flagstaff Engineer
- Jay Christelman, Coconino County Development Services Director
- Dan Folke, City of Flagstaff Community Development Director
- Christopher Tressler, Coconino County Engineer
- Jeff Bauman, City of Flagstaff Transportation Manager
- Andrew Iacona, Northern Arizona University Project Manager II
- Nick Hall, Coconino County Assistant Engineer (For Christopher Tressler)

METROPLAN STAFF



- Jeff Meilbeck, Executive Director
- David Wessel, MetroPlan Manager
- Martin Ince, Multi-Modal Planner
- Rosie Wear, MetroPlan Specialist

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair Anne Dunno called the meeting to order at 1:31 pm.

B. ROLL CALL – See above.

C. PUBLIC COMMENT – None.

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: November 13th, 2019
MOTION: TAC member Dan Folke moved to approve the November 13, 2019 Technical Advisory Committee meeting minutes without edits. TAC member John Wennes seconded the motion. The motion was passed unanimously.

II. CONSENT AGENDA – None.

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. TIP Amendment

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the TAC supports amendment of the FY 2019-2023 Transportation Improvement Program for recent transit grant awards and to advance Fourth/Cedar roundabout design.



MOTION: TAC member Nate Reisner moved to support the TIP amendment with changes. Recommend to exclude moving the FY20 Switzer Canyon funds to FY21 for the Cedar/4th Street Roundabout. TAC member Jeff Bauman seconded the motion. The motion was passed unanimously.

B. Adopt TIP Approval Process

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the MetroPlan TAC endorses the adoption schedule for the FY 2021-2025 Transportation Improvement Program

MOTION: TAC member Nate Reisner moved to support the TIP adoption process. TAC member John Wennes seconded the motion. The motion was passed unanimously.

C. Strategic WorkPlan Review

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC review and endorse a Strategic WorkPlan for January 1, 2020 through June 30, 2021

DISCUSSION: TAC members provided edits to the documents and agreed that the draft plan accurately reflects the direction provided at the Strategic Advance, provides important metrics of success, and provides enough specificity to be clear. The TAC supports the WorkPlan with recommended edits.

D. MetroPlan Project Criteria Including Evaluation of West Route 66

MetroPlan Staff: Dave Wessel

Recommendation: No recommendation is being made.

DISCUSSION: The TAC supports the project evaluation tool.

E. Lone Tree Traffic Interchange – Planning Funds Sought

MetroPlan Staff: Dave Wessel

Recommendation: Staff suggests the TAC provide input on a draft funding proposal to do an alternatives analysis of the LTTI and update DCR costs.

DISCUSSION: The TAC sees this as a complimentary effort to member agency activities and supports the approach.

F. Items from the Executive Director – NOT COVERED IN THE INTEREST OF TIME

1. Lone Tree Corridor Update

G. Review the Draft Executive Board Agenda – NOT COVERED IN THE INTEREST OF TIME

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. For discussion only.

H. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

REQUEST FOR FUTURE AGENDA ITEMS include 1) additional conversation about the gas tax indexing, 2) 2020 construction season coordination among agencies, 3) Bus Rapid Transit (BRT).

IV. CLOSING BUSINESS

A. ITEMS FROM THE BOARD- NONE

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. ADJOURN

Chair Anne Dunno adjourned the meeting at 2:59 pm.



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6 E Aspen Avenue, Suite 200
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STAFF REPORT

REPORT DATE: February 18, 2020

MEETING DATE: February 27, 2020

TO: Honorable Chair and Members of the TAC

FROM: Jeff Meilbeck, Executive Director

SUBJECT: FY20 Budget Update and Preliminary Review of FY21 Budget

1. Recommendation:

i *This item is for information purposes only. No recommendation is being made but the TAC may provide direction on a tentative budget.*

2. Related Strategic Workplan Item

i *Move the FMPO towards becoming more independent.*

3. Background

i *Adopting an annual budget and 5 year financial plan for MetroPlan is a good business practice. By reviewing actual expenses and projecting trends, MetroPlan is better able to plan for the future, take corrective action, capitalize on opportunities, and ensure that financial resources are aligned with organization goals.*

A review of the MetroPlan budget reveals the following summary points:

- 1. MetroPlan salaries and benefits are tracking to budget for FY 2020. MetroPlan salaries will decrease starting in FY 2021 because a half time Multi Modal Planner position is being moved to the City of Flagstaff.*
- 2. MetroPlan operating expenses are projected to be over budget in 2020. This is because MetroPlan continues to pay indirect costs to the City and is also incurring the costs of being independent. For example, MetroPlan is paying for legal counsel, office space and furnishings, and utilities. Starting in FY 2021 these costs will stabilize because MetroPlan will cease paying the City \$44,500 in indirect costs.*



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3. *Travel expenses are tracking to budget and are expected to remain flat in future years.*
4. *Project expenses are projected to be significantly underspent in FY2020. This is because we have been assessing MetroPlan project involvement and limiting our expenses until our direction became clear. For example, we anticipated spending \$350,000 on the Lone Tree Corridor but have concluded through the strategic advance that the City of Flagstaff will be leading this process.*

Looking forward, we anticipate having approximately \$450,000 per year for projects starting in FY2021 and each year thereafter.

4. Fiscal Impact

- i** *There is no immediate fiscal impact in relation to this report. MetroPlan has a sustainable 5 year budget and is operating within budget constraints.*

5. Alternatives

- i** *1) No recommendation is being made and no alternatives are being provided*

6. Attachments

- i** *MetroPlan Financial Report and 5 Year Financial plan.*



Financial Report

FY20 Budget Update and 5 Year Estimates

Year to date through

12/31/2019

	Budget	FY 2020 Year to Date Actual	Year End Projected	FY2021 Estimate	FY2022 Estimate	FY2023 Estimate	FY2024 Estimate	FY2025 Estimate
Fund Balance			-	105,591.29	105,591.29	105,591.29	105,591.29	105,591.29
Revenue								
Formula Grants	1,150,886.00	137,756.46	702,296.18	1,051,426.00	856,634.00	856,634.00	856,634.00	856,634.00
Competitive Gran	-	-	-	-	-	-	-	-
Local Revenue	424,500.00	136,500.00	141,500.00	86,600.00	86,600.00	86,600.00	86,600.00	86,600.00
Total Revenue	1,575,386.00	274,256.46	843,796.18	1,138,026.00	943,234.00	943,234.00	943,234.00	943,234.00
Expenses								
	Budget	Year to Date Actual	Year End Projected	Estimate	Estimate	Estimate	Estimate	Estimate
Salary/ERE	454,201.00	189,896.08	448,000.97	403,430.44	406,541.84	409,746.59	413,047.48	416,447.39
Operating	56,575.00	37,501.35	100,773.88	64,757.00	65,099.00	65,459.00	65,819.00	65,819.00
Travel	10,100.00	4,920.61	10,100.00	10,100.00	10,100.00	10,100.00	10,100.00	10,100.00
Projects	913,000.00	33,575.50	179,330.04	659,738.56	461,493.16	457,928.41	454,267.52	450,867.61
Total Expenditures	1,433,876.00	265,893.54	738,204.89	1,138,026.00	943,234.00	943,234.00	943,234.00	943,234.00
Revenue less Expenses	141,510.00		105,591.29	(0.00)	(0.00)	(0.00)	0.00	(0.00)
Ending Fund Balance	141,510.00		105,591.29	105,591.29	105,591.29	105,591.29	105,591.29	105,591.29

Chart 1: FY20 Expenses
Budget to Projected

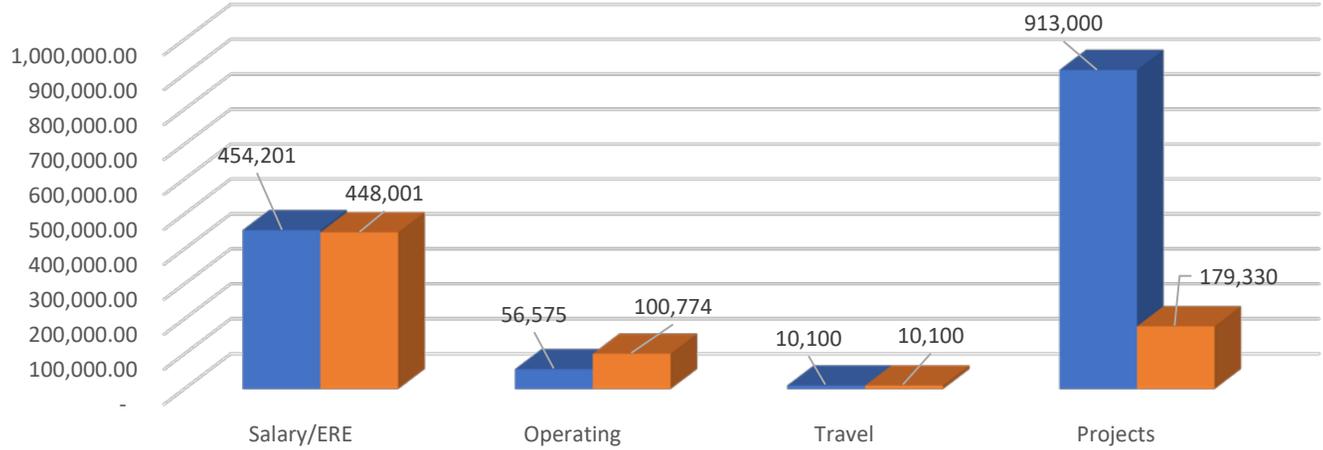


Chart 2: FY2020 Projected

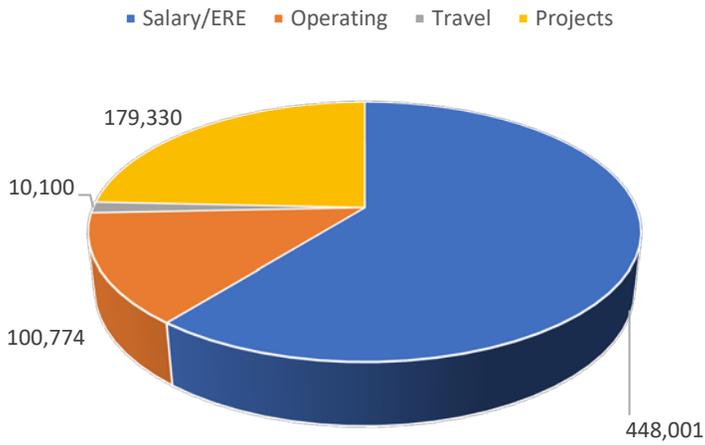


Chart 3: FY2021 Budgeted

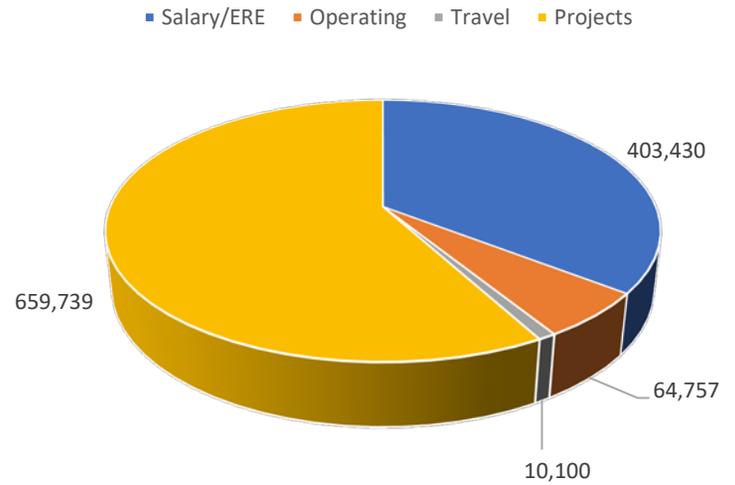
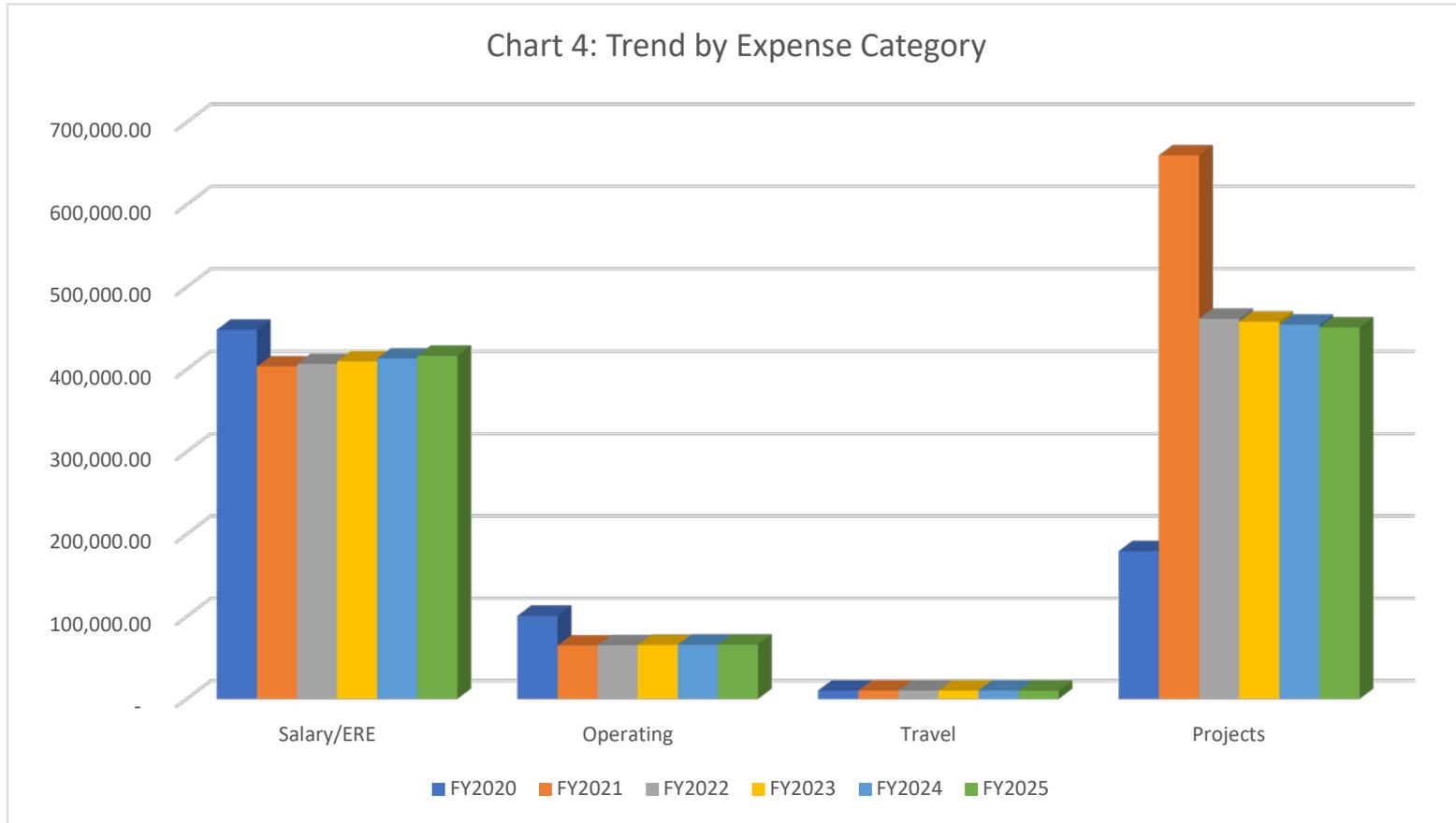


Chart 4: Trend by Expense Category





MetroPlan

Flagstaff Metropolitan Planning Organization

Budget to Actuals

7/1/2019-12/31/2019

		FY 2020 Adopted	YTD Actuals	FY 2020 Projected	FY 2021 Tentative	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue:									
Federal Grants		1,150,886.00	-	-	-	-	-	-	-
STBG	5.70%		70,277.44	476,306.91	566,761.00	566,761.00	566,761.00	566,761.00	566,761.00
PL	5.70%		18,171.11	50,081.00	202,081.00	126,081.00	126,081.00	126,081.00	126,081.00
SPR	20%		33,305.34	45,000.00	205,000.00	125,000.00	125,000.00	125,000.00	125,000.00
5305	20%		16,002.57	130,908.27	77,584.00	38,792.00	38,792.00	38,792.00	38,792.00
Federal Revenue:		1,150,886.00	137,756.46	702,296.18	1,051,426.00	856,634.00	856,634.00	856,634.00	856,634.00
Required Grant Match			17,673.28	75,794.79	117,118.95	82,827.10	82,827.10	82,827.10	82,827.10
County Contribution		5,000.00	-	5,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
City Contribution		22,500.00	22,500.00	22,500.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Mountain Line Contribution				-	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Trsf From Transit Fund		283,000.00	-		56,600.00	56,600.00	56,600.00	56,600.00	56,600.00
Transfer from Road Repair & Street Safety		114,000.00	114,000.00	114,000.00	-	-	-	-	-
Local Revenue:		424,500.00	136,500.00	141,500.00	86,600.00	86,600.00	86,600.00	86,600.00	86,600.00
Total Revenue:		1,575,386.00	274,256.46	843,796.18	1,138,026.00	943,234.00	943,234.00	943,234.00	943,234.00
Expenditures:									
Salaries		384,428.00	162,026.63	368,643.80	299,717.00	299,717.00	299,717.00	299,717.00	299,717.00
Benefits		69,773.00	27,869.45	79,357.17	103,713.44	106,824.84	110,029.59	113,330.48	116,730.39
Salary/ERE:		454,201.00	189,896.08	448,000.97	403,430.44	406,541.84	409,746.59	413,047.48	416,447.39
Contracted Personal Services		-	11,526.50	11,526.50	-	-	-	-	-
Utilities-Telephone		1,500.00	767.89	2,100.00	2,520.00	2,520.00	2,520.00	2,520.00	2,520.00
Rental Expense			3,582.00	13,405.00	23,322.00	23,664.00	24,024.00	24,384.00	24,384.00
Postage and Freight		150.00	1.77	150.00	150.00	150.00	150.00	150.00	150.00
Advertising		1,950.00	2,536.57	2,536.57	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00
Memberships		1,200.00	431.74	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
Legal Services		-	2,338.60	9,113.60	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Computer Equipment		1,200.00	-	1,200.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00
Office Equipment Under \$5,000		425.00	-	1,602.21	425.00	425.00	425.00	425.00	425.00
Copying and Printing		1,850.00	1,065.85	2,440.00	2,440.00	2,440.00	2,440.00	2,440.00	2,440.00
Office Supplies		700.00	347.58	1,500.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Computer Software		2,500.00	2,158.12	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Drafting and Survey Supplies		100.00	7.10	-					



MetroPlan
 Flagstaff Metropolitan Planning Organization
 Budget to Actuals
 7/1/2019-12/31/2019

	FY 2020 Adopted	YTD Actuals	FY 2020 Projected	FY 2021 Tentative	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Non Library Books and Subscription	600.00	-	-					
Food	1,200.00	-	600.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
Trophies and Awards	200.00	-	-					
Indirect Grant Charges-Debit	43,000.00	12,737.63	43,000.00	-	-	-	-	-
Accounting and Payroll			1,200.00	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00
Insurance (Liability/Auto/Property)	-	-	-	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Furnishings			5,000.00					
IT Expense	-	-	1,700.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Operations:	56,575.00	37,501.35	100,773.88	64,757.00	65,099.00	65,459.00	65,819.00	65,819.00
Travel, Lodging and Meals	5,500.00	4,210.61	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
Registration	1,000.00	710.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Education and Training	3,600.00	-	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00
Travel and Training:	10,100.00	4,920.61	10,100.00	10,100.00	10,100.00	10,100.00	10,100.00	10,100.00
Consultant Fees	789,106.81	1,699.95	3,000.00	290,638.56	404,893.16	88,828.41	397,667.52	81,767.61
Burgess and Niple Inc	111,248.29	8,680.20	111,248.29	-	-	-	-	-
LA Consulting Inc	12,644.90	2,582.50	12,644.90	-	-	-	-	-
NAIPTA		20,000.00	20,000.00	-	-	-	-	-
Traffic Research Analysis		-	28,000.00					
SWCA Inc Environmental Consult		612.85	4,436.85					
Long Range Plan (SPR)		-	-	312,500.00	-	312,500.00	-	312,500.00
Long Range Transit (Transit Tax)		-	-	56,600.00	56,600.00	56,600.00	56,600.00	56,600.00
Competitive Grant Projects				-	-	-	-	-
Projects:	913,000.00	33,575.50	179,330.04	659,738.56	461,493.16	457,928.41	454,267.52	450,867.61
Total Expenditures:	1,433,876.00	265,893.54	738,204.89	1,138,026.00	943,234.00	943,234.00	943,234.00	943,234.00
Increase (Decrease) in Fund balance			105,591.29	(0.00)	(0.00)	(0.00)	0.00	(0.00)

Travel

Location	Trip Description	Trip Name	Dates	# Attendees	# Days/Trips	Total Budgeted Cost	Actual Costs	
							Total Actual Cost	Under (Over) Budget
MD	AMPO Conference	AMPO	Oct-19	1	5 days	2,300.00	2,288.25	11.75
AZ	NARC Conference	NARC	Oct-19	1	2 days	1,325.00	508.14	816.86
AZ	Rural Transportation Summit	RTS				2,000.00	1,741.47	258.53
AZ	League of AZ Cities & Towns	League	Aug-19	1	4 days	1,200.00	-	1,200.00
AZ	Rural Trans. Advisory Council	RTAC	Monthly	1	12 trips		-	-
AZ	ADOT Board Meetings	ADOT	Monthly	1	12 trips		-	-
AZ	AZ Conference on Roads & Streets	ACRC	May-20	2	3 days	1,310.00	-	1,310.00
AZ	CTAA Board Meeting	CTAA	Monthly				-	-
AZ	COG & MPO Director's Meeting	MPO	Monthly				-	-
AZ	Local Travel/Training	Other	Various		N/A	1,965.00	382.75	1,582.25
						10,100.00	4,920.61	5,179.39



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6 E Aspen Avenue, Suite 200
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STAFF REPORT

REPORT DATE: February 12, 2020

MEETING DATE: February 26, 2020

TO: Honorable Chair and Technical Advisory Committee Members

FROM: David Wessel, Planning Manager

SUBJECT: TIP Process Update

1. Recommendation:

i No recommendation. Discussion only.

2. Background

- i** Strategic Work Plan
- o MetroPlan builds trust and credibility

MetroPlan is preparing the FY2021-2025 Transportation Improvement Program. Earlier this month the Board approved an adoption schedule. That schedule includes the following:

- Gathering capital improvement programs from member agencies.
- Advertising and posting a Call for Projects.

Attached to this report is a draft for the advertisement to run next month. Staff seeks TAC input on the sufficiency of the information to equip the public to participate in the Call for Projects.

3. Fiscal Impact

i There is no fiscal impact at this time.

4. Alternatives

i No recommendation is being made and so no alternatives are being provided.



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5. Attachments

i *Draft Call for Projects Ad*



Public Notice: Call for Projects
MetroPlan (Flagstaff Metropolitan Planning Org.)
2021-2025 Transportation Improvement Program
March 1, 2020 – April 1, 2020

The public may recommend projects for consideration in the 2021-2025 Transportation Improvement Program (TIP). The TIP represents the five-year program of capital surface transportation projects that utilize federal transportation funds or otherwise impact regionally significant highways, roads, and transit services.

The program covers projects in Flagstaff and part of Coconino County for fiscal years 2021 through 2025. Agencies included in the TIP and that may also submit projects are the City of Flagstaff, Coconino County, the Arizona Department of Transportation, Northern Arizona University and NAIPTA, the regional Mountain Line Transit provider. All projects submitted by the public and the agencies listed, will be considered against funds available. All projects must be determined to support the MetroPlan (FMPO) regional transportation plan. Qualified submitted projects may be eligible for grant funding opportunities.

Approximately \$400,000 in highway funds in 2021 and annual section 5307 and 5339 transit funding under the Federal Transit Administration are under consideration.

The current TIP and Regional Transportation Plan can be viewed at the City of Flagstaff Community Development Department, 211 W. Aspen Ave. or online at www.metroplanflg.org. Please send comments to the MetroPlan Planning Manager, David Wessel, 211 W. Aspen Ave., Flagstaff, AZ 86001 or by email david.wessel@metroplanflg.org. For more information call MetroPlan at (928) 699-3053.

FMPO anticipates adoption by the Executive Board on **June 3, 2020**.

Technical Advisory Committee Public Meeting

1:30 pm- 3:30 pm on Wednesday, April 22, 2020
Staff Conference Room, 2nd Floor, Flagstaff City Hall
211 W. Aspen Avenue, Flagstaff, AZ 86001

Through this public notice, the Flagstaff MPO is in compliance with Federal review regulations for the projects listed in the TIP. The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for section 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

Submittal date: Wednesday, February 26, 2020
Desired run date: Sunday, March 1, 2020
Account No. 022-05-110-6126-4271
Project No. FM300P



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STAFF REPORT

REPORT DATE: February 12, 2020

MEETING DATE: February 26, 2020

TO: Honorable Chair and Technical Advisory Committee Members

FROM: David Wessel, Planning Manager

SUBJECT: Grant Matrix and Early Priorities

1. Recommendation:

i Staff seeks TAC consensus on grant applications with imminent due dates.

2. Background

i *Strategic Work Plan*

Work with member agencies to identify which grants MetroPlan should pursue so that MetroPlan's role is complimentary to and is not competing with member agencies for the same funding sources by September 30, 2021 by...

Attached is a draft grant matrix showing grants for which member agencies are eligible to apply and which activities are eligible. Because of impending due dates, the following grants are particularly important:

- BUILD – Better Utilizing Investments to Leverage Development. \$25 million maximum. \$5 million minimum urban. \$1 million minimum rural. Notice of Funding Opportunity (NOFO) anticipated in February. Match 80/20 urban. 100/0 rural. **Due date: May 18, 2020.***
- FLAP – Federal Lands Access Program. \$500,000 to \$10+ million. NOFO released. **Due date: April 14, 2020***
- ATCMTD – Advanced Transportation and Congestion Management Technologies Deployment. **Due date: anticipated June 2020.***

Potential BUILD Projects

- Fourth Street/Butler/J.W.Powell Blvd Corridors*
- Lone Tree Corridor*
- Downtown BNSF Corridor*



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- *Milton RR Bridge and/or Milton Corridor*
- *Active Transportation System*
- *Bellemont Interchange and/or adjacent roundabout(s)*
- *Other*

Potential FLAP Projects

- *Lake Mary Road*
- *US 180*
- *Flagstaff Regional Trails Initiative*
- *Other*

Potential ATCMTD Projects

- *Advance Transport. Management Systems*
- *Transit Signal Priority*
- *Permanent counting stations*
- *All the above*

3. Fiscal Impact

i *There is no fiscal impact at this time. If further action by MetroPlan is directed, amendments will be made to the Unified Planning Work Program.*

4. Alternatives

i *No recommendation is being made and so no alternatives are being provided.*

5. Attachments

i *Draft Grant Matrix*

FMPO Funding Sources & Eligible Uses Matrix

Prepared February 2020

Confidence or Probability Level ★ High ★ Medium ★ Low

Annual Funding									
				Eligible Uses					
Source	Program	Abbreviation	Amount	Staff	Overhead	Planning / Data	Construction	Match	Non-eligible Activity
Federal Highway Administration	Metropolitan Planning	PL	\$122,000	★	★	★			
FHWA-ADOT	State Planning & Research	SPR	\$125,000	★	★	★			
FHWA	Surface Transportation Block Grant	STBG	\$466,000	★	★	★	★		
Federal Transit Administration	Metropolitan & Statewide Planning	5305	\$38,000	★	★	★			

In-State Competitive Grants									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Highway Safety Improvement Program	HSIP	\$5,000,000				★		
FHWA	Transportation Alternative Program	TAP	\$1,000,000				★		
FTA-ADOT	Metropolitan & Statewide Planning	5305	\$300,000			★			
FHWA	Railway Highway Crossings Program						★		
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000			★	★		
State of Arizona	Special Appropriation		\$3,000,000 - \$20,000,000				★	★	

In-State Partnership Opportunity									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Surface Transportation Block Grant	STBG, etc.	Varies				★		

National Competitive Grants									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
USDOT	Better Utilizing Investments to Leverage Development	BUILD	\$5,000,000-\$200,000,000				★		
FHWA	Infrastructure for Rebuilding America	INFRA	\$5,000,000 - \$100,000,000			★	★		
FHWA	Advanced Transportation and Congestion Management Technologies Deployment	ACTMTD	\$60,000,000 nationwide			★	★		
FRA	Consolidated Rail Infrastructure and Safety Improvements	CRISI	\$250,000,000 nationwide			★	★		
U.S. Congress	Special Appropriation		varies			★	★		

FMPO Funding Sources & Eligible Applicants Matrix

Prepared February 2020

Annual Funding

Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
Federal Highway Administration	Metropolitan Planning	PL	\$122,000	✓					
FHWA-ADOT	State Planning & Research	SPR	\$125,000	✓					
FHWA	Surface Transportation Block Grant	STBG	\$466,000	✓	✓	✓	✓	✓	✓
Federal Transit Administration	Metropolitan & Statewide Planning	5305d	\$38,000	✓					

In-State Competitive Grants

Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
FHWA	Highway Safety Improvement Program	HSIP	\$5,000,000	✓	✓	✓		✓	✓
FHWA	Transportation Alternative Program	TAP	\$1,000,000		✓	✓	✓	✓	✓
FTA-ADOT	Metropolitan & Statewide Planning	5305e	\$300,000	✓			✓		✓
FHWA	Railway Highway Crossings Program				✓	✓		✓	
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000		✓	✓		✓	
State of Arizona	Special Appropriation		\$3,000,000 - \$20,000,000	✓	✓	✓	✓	✓	✓

Partnership Opportunity

Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
FHWA	Surface Transportation Block Grant	STBG, etc.	Varies	✓	✓	✓	✓	✓	✓

National Competitive Grants

Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
USDOT	Better Utilizing Investments to Leverage Development	BUILD	\$5,000,000-\$200,000,000	✓	✓	✓	✓	✓	✓
FHWA	Infrastructure for Rebuilding America	INFRA	\$5,000,000 - \$100,000,000		✓	✓	✓	✓	✓
FHWA	Advanced Transportation and Congestion Management Technologies Deployment	ATCMTD	\$60,000,000 nationwide		✓	✓	✓	✓	✓
FRA	Consolidated Rail Infrastructure and Safety Improvements	CRISI	\$250,000,000 nationwide		✓	✓		✓	
U.S. Congress	Special Appropriation		varies	✓	✓	✓	✓	✓	✓



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STAFF REPORT

REPORT DATE: November 25, 2019
MEETING DATE: February 26 , 2020
TO: Honorable Chair and Members of the FMPO Board
FROM: Jeff Meilbeck, FMPO Executive Director
SUBJECT: McConnell Improvement Project

1. Recommendation:

i *No recommendation is being made. Staff from Mountain Line and NAU will present the project and may ask for support from the FMPO.*

2. Related Strategic Workplan Item

i *FMPO Guiding Principle: FMPO leverages resources:*

- *Strategically leverages project champions and other plans*

3. Background

i *Staff from NAU and Mountain Line have been working on a project to increase safety and reduce congestion on NAU campus for a number of years. NAU and Mountain Line have received funding for design and are working to build momentum and garner support for the McConnell project with partners. Although FMPO staff are not recommending the project for FMPO funding at this time, the project is a good example of inter-agency collaboration and competitive grant-writing. This project is being introduced to the Board at this time for the following reasons:*

1) *The FMPO is a regional organization with a vision of “creating the finest transportation system in the country” and a mission to “leverage cooperation”. The McConnell project is ambitious and innovative.*



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NAU and Mountain Line have recently been integrated into the FMPO in a more robust way. Sharing a project that is important to both organizations seems timely and appropriate in this time of new beginnings.

4. TAC and Management Committee Discussion

- i** *This presentation was given to the TAC and Management Committee in September. Feedback to NAIPTA and NAU from the City and ADOT included concerns about impacts to the I-17 off-ramp. TAC members also expressed optimism that the current available design budget would be enough to address these concerns.*

5. Fiscal Impact

- i** *The FMPO is not apportioning funds to this project at this time.*

6. Alternatives

- i** *This item is for information only, so no alternatives are being presented.*

7. Attachments

- i** *None*



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STAFF REPORT

REPORT DATE: February 12, 2020

MEETING DATE: February 26, 2020

TO: Honorable Chair and Technical Advisory Committee Members

FROM: David Wessel, Planning Manager

SUBJECT: Lone Tree Traffic Interchange (LTTI) Update

1. Recommendation:

i *This item is for information only, but the Technical Advisory Committee may provide direction to staff on how to proceed with scoping the LTTI study and funding.*

2. Background

i *LTTI has been identified as a priority and staff have been exploring options for grant funding to study alternatives to the existing design. The thought is that if a less complex design can be identified, the project might be more affordable and viable. MetroPlan and ADOT staff continue discussions at the time of this writing.*

Staff intends to develop the scope of this study and evaluate it against other projects and studies with the recently approved Project Prioritization Matrix.

Draft Process & Scope

Sketch Level Operations Analysis:

Receive current traffic estimates and future traffic projections from ADOT and compare those to the existing study. Document important changes and speculate on impacts, if any, to operational level of service. Lower volumes than originally projected may indicate potential for design alternatives.

Devise alternative concepts, develop pros and cons for each, and discuss and amend with City of Flagstaff and NAU staff for fatal flaws and approval to proceed with further study. Concepts under Staff consideration now involve replacing the braided westbound on ramp with a frontage or circulator road with variations on ramp connections.



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Perform preliminary model runs with the regional model to get order of magnitude changes on ramp movements and make rough estimates on changes to weaving volumes.

Assuming all steps are positive, prepare a report for presentation to MetroPlan and then ADOT and FHWA. If support is granted proceed with scope development.

General Scope Elements (assuming ADOT/FHWA greenlight)

Update costs using design and quantities from the existing design concept report (DCR).

Update operations analysis of existing design assuming changes in traffic projections.

Develop line work and operations analysis for at least one and up to three alternatives.

Develop cost estimates for alternatives that are operationally feasible.

3. Fiscal Impact

i *There is no fiscal impact at this time. If further study is warranted a scope and budget will be developed.*

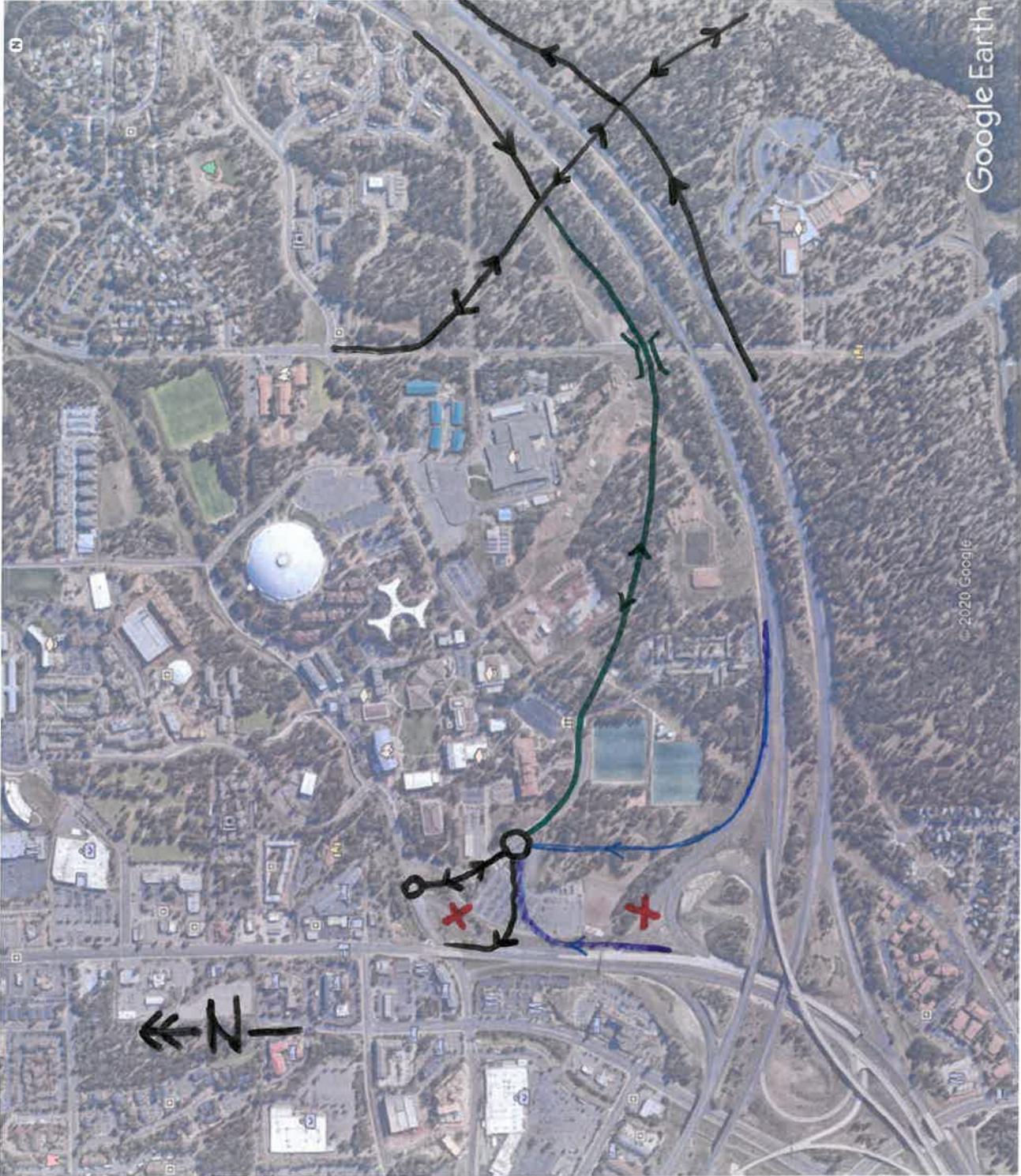
4. Alternatives

i *No recommendation is being made and so no alternatives are being provided.*

5. Attachments

i *Lone Tree Traffic Interchange Alternative Concept*

LONE TREE TRAFFIC INTERCHANGE ALT. CONCEPT





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STAFF REPORT

REPORT DATE: February 12, 2020

MEETING DATE: February 26, 2020

TO: Honorable Chair and Technical Advisory Committee Members

FROM: David Wessel, Planning Manager

SUBJECT: Potential Unified Planning Work Program Amendments

1. Recommendation:

i Staff seeks input from the Technical Advisory Committee on member agency projects and studies anticipated for FY 2021 for which MetroPlan support is anticipated.

2. Background

i *Strategic Work Plan*
Clarify MetroPlan's role and how it will support member agencies in the region by inventorying regional priorities, evaluating projects through a relevant prioritization matrix, choosing 3 top projects for MetroPlan and identifying the role MetroPlan will play in each project.

MetroPlan is preparing to amend FY 2021 of the FY 2020-21 Unified Planning Work Program (UPWP). The intent is to program planning funds that have been accumulating in accordance with regional priorities. Said priorities will be established via application of the recently approved Prioritization Matrix.

A knowledge of the broader range of studies, plans and projects for which member agencies anticipate MetroPlan support is desirable. Some may be priority projects, require substantial staff time and require direct MetroPlan financial resources. Others may be of a more routine nature and limited to MetroPlan staff time such as a performing model runs or a literature review. These activities appropriately documented in the UPWP can support in-kind match efforts.



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3. Fiscal Impact

i *There is no fiscal impact at this time. If further action by MetroPlan is directed, amendments will be made to the Unified Planning Work Program.*

4. Alternatives

i *No recommendation is being made and so no alternatives are being provided.*

5. Attachments

i *None*