



6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

MINUTES

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

November 18, 2020

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the MetroPlan Office at 928-266-1293. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Nate Reisner, Chair, ADOT North Central District Development Engineer (for Audra Merrick, ADOT Flagstaff District Engineer)
- Nick Hall, Vice-Chair, Coconino County Assistant Engineer (for Christopher Tressler, Coconino County)
- John Wennes, ADOT Transportation Planner
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Jess McNeely, Coconino County Community Development Assistant Director
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Greg Mace, Northern Arizona University
- Ed Stillings, FHWA

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, MetroPlan Manager
- Rosie Wear, MetroPlan Specialist

Others in Attendance: Martin Ince (City of Flagstaff); Kelly Davis (NAU); Jennifer Henderson

I. PRELIMINARY GENERAL BUSINESS
A. CALL TO ORDER

Vice-Chair Nick Hall called the meeting to order at 1:32pm.

B. ROLL CALL - See above

C. PUBLIC COMMENT - None

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- Minutes of Regular Meeting: September 23, 2020 (Page 6-10)

Motion: TAC member John Wennes made a motion to approve the September 23, 2020 meeting minutes without edits. TAC member Jeff Bauman seconded the motion. The motion was passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. Federal Funding Update (Page 6-10)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. Staff will provide an update on the status of pending grant requests and opportunities.

Motion: This item was for discussion only.

Notes: None

B. CY2021 Calendar (Page 13-15)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC adopt a meeting time and date calendar for 2021.

Motion: TAC member Anne Dunno made a motion to adopt a meeting time and date calendar for 2021. TAC member John Wennes seconded the motion. The motion was passed unanimously.

C. TIP Amendment for Bicycle and Pedestrian Projects (Page 16-23)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends that the TAC support a recommendation to award a \$50,000 competitive mini-grant to the City of Flagstaff for Bicycle and Pedestrian projects and support the related Transportation Improvement Program amendment.

Motion: TAC member Dan Folke made a motion to support a recommendation to award a \$50,000 competitive mini-grant to the City of Flagstaff for Bicycle and Pedestrian projects and support the related Transportation Improvement Program amendment. TAC member Anne Dunno seconded the motion. The motion was passed unanimously.

D. Regional Transportation Plan Update (Page 24-25)

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for information only.

Motion: This item was for discussion only.

E. Regional Transportation Model Update (Page 26-28)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the TAC endorse the Regional Transportation Demand Model for use in regional transportation planning, corridor planning, multimodal planning, transportation impact analyses and limited intersection design applications.

Motion: TAC member Anne Dunno made a motion to endorse the Regional Transportation Demand Model. TAC member Jeff Bauman seconded the motion. The motion was passed unanimously.

F. FY21-22 TIP and UPWP Adoption Schedule

(Page 29-30)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends the MetroPlan TAC endorses the adoption schedule for the FY 2022-2026 Transportation Improvement Program and FY 2022-23 Unified Planning Work Program.

Motion: TAC member Rick Barrett made a motion to endorse the adoption schedule for the FY 2022-2026 Transportation Improvement Program and FY 2022-23 Unified Planning Work Program. TAC member Anne Dunno seconded the motion. The motion was passed unanimously.

G. USDOT ATCMTD Grant Update

(Page 31-35)

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for information only.

Motion: This item was for discussion only.

H. Financial Management Policy – Grant Pursuit

(Page 36-37)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Motion: This item was for discussion only.

I. Milton/180 CMP Update

(Page 38)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Motion: This item was for discussion only.

J. Future BUILD Grant Applications

(Page 39-42)

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.

Motion: This item was for discussion only.

K. McConnell Improvement Project Update

(Page 43-47)

MetroPlan Staff: Jeff Meilbeck

Recommendation: No recommendation is being made. Staff from Mountain Line will provide an update on the McConnell Improvement Project.

Motion: This item was for discussion only.

L. Review the Draft Executive Board Agenda

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Skipped in the interest of time.

M. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck, Executive Director

Skipped in the interest of time.

N. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

Skipped in the interest of time.

IV. CLOSING BUSINESS



METROPLAN

GREATER † FLAGSTAFF

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. NEXT SCHEDULED TAC MEETING

1. January 27, 2021 at 1:30 pm - Zoom

C. ADJOURN

Vice-Chair Nick Hall adjourned the meeting at 3:33pm.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on November 13, 2020 at 1:45 pm in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 13th Day of November 2020.

Rosie Wear, MetroPlan Business Manager