



METROPLAN
GREATER † FLAGSTAFF

6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
928-266-1293
www.metroplanflg.org

Agenda

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

May 26, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting the MetroPlan Office at 928-266-1293. MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

- Nick Hall, Coconino County Assistant Engineer, Chair
- Jason James, ADOT Transportation Planner, Vice-Chair
- Anne Dunno, NAIPTA Capital Program Manager
- Rick Barrett, City of Flagstaff Engineer
- Nate Reisner, ADOT North Central District Development Engineer
- Jess McNeely, Coconino County Community Development Assistant Director
- Dan Folke, City of Flagstaff Community Development Director
- Jeff Bauman, City of Flagstaff Transportation Manager
- Greg Mace, Northern Arizona University
- Ed Stillings, FHWA

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

- [Minutes of Regular Meeting: April 26, 2020](#) (Pages 6-10)

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.)

III. GENERAL BUSINESS

- A. [FY2022 Budget Discussion](#) (Pages 11-20)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for information and discussion only.

- B. [Project Priorities Matrix Update](#) (Pages 21-28)

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommend the TAC review and reaffirm the Project Prioritization Matrix for MetroPlan.

- C. [Title VI Plan and Accomplishments Report](#) (Pages 29-37)

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the TAC endorse adoption of the FY2022 Title VI Plan.

D. [ITS Strategy and Grant](#) (Pages 38-41)

MetroPlan Staff: David Wessel

Recommendation: Staff recommends TAC support pursuing a federal technology deployment grant for Advanced Traffic Management Systems based on the ITS Strategy interim findings

E. [RAISE Grant](#) (Pages 42-47)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC support a coordinated effort to pursue a RAISE grant of \$1,000,000 to plan the “Downtown Mile” projects.

F. [Transportation Improvement Program \(TIP\) Amendment](#) (Pages 48-49)

MetroPlan Staff: David Wessel

Recommendation: Staff recommend the TAC support a TIP amendment for anticipated grant projects placing the “Downtown Mile” RAISE grant, Lone Tree Authorization Request, Technology Deployment grant and Mountain Line support vehicles in the illustrative year.

G. [RTP Contract Draft](#) (Pages 50-52)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC endorse the findings of the Regional Transportation Plan Review Committee and pursue a contract with Burgess and Niple for approximately \$362,793.

H. **Historic Funding Levels**

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

I. [Milton Discussion](#) (Pages 53-55)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

J. [Northern Arizona Healthcare Hospital Relocation](#) (Pages 56-57)

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.

K. [Executive Board Agenda Review](#) (Pages 58-61)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

L. **Items from the Executive Director**

MetroPlan Staff: Jeff Meilbeck, Executive Director

1. Work Program Agreement
2. Summer Schedule

M. **Future Agenda Items**

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

(Technical Advisory Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited and action not allowed.)

B. NEXT SCHEDULED TAC MEETING

3. September 1st, 2021 at 10:00 am

C. ADJOURN



The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at www.metroplanflg.org on May 21, 2021 at 2:00 pm in accordance with this statement.

Dated this 21st Day of May 2021.



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6 E Aspen Avenue, Suite 200
Flagstaff, AZ 86001
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Minutes

MetroPlan Technical Advisory Committee Meeting

1:30 pm to 3:30 pm

April 28, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/74739184308>

Meeting ID: 747 3918 4308

Dial-in: +1 408 638 0968 US

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Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

TECHNICAL ADVISORY COMMITTEE MEMBERS

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- Greg Mace, Northern Arizona University
- Ed Stillings, FHWA

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Planning Manager
- Rosie Wear, Business Manager
- Brianna Fimbres, Intern

OTHERS IN ATTENDANCE: Presenters: Bret Peterson (City of Flagstaff), Audra Merrick (ADOT), Stephen Vedral

I. PRELIMINARY GENERAL BUSINESS
A. CALL TO ORDER

Chair Nick Hall called the meeting to order at 1:31pm.

B. ROLL CALL – See above.

C. PUBLIC COMMENT – None.

(At this time, any member of the public may address the Committee on any subject within their jurisdiction that is not scheduled before the Committee on that day. Due to Open Meeting Laws, the Committee cannot discuss or act on items presented during this portion of the agenda. To address the Committee on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

A. Minutes of Regular Meeting: March 24, 2021 (Pages 5-8)

Motion: TAC member Anne Dunno made a motion to approve the March 24, 2021 meeting minutes with edit noted by Rosie changing the date. TAC member Jeff Bauman seconded the motion. The motion was passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Technical Advisory Committee.)

B. **FY2020 and FY2021 Unified Planning Work Program (UPWP) Amendment** (Pages 9-10)

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the TAC and Board amend the 2019-2021 Unified Planning Work Program (UPWP).

Motion: TAC member Anne Dunno made a motion to amend the FY20 and FY21 UPWP without edits. TAC member Greg Mace seconded the motion. The motion was passed unanimously.

III. GENERAL BUSINESS

A. FY2022 and FY2023 Unified Planning Work Program (UPWP) (Pages 11-12)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC and Board adopt the FY2022 and FY2023 Unified Planning Work Program (UPWP).

Discussion: Dan Folke requested minor edits to include: 1) Changing his title on the TAC roster; on page 5, add a reference page number and add the multi-modal planner position; and clean up redundant items related to the Active Transportation Master Plan on page 22.

Motion: TAC member Dan Folke made a motion to adopt the FY2022 and FY2023 Unified Planning Work Program (UPWP) with the edits requested. TAC member Anne Dunno seconded the motion. The motion was passed unanimously.

B. Proposition 419 and 420 Project Phasing (Pages 13-14)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for information only.

This item was taken out of order before Item A and presented first.

Discussion: Bret Peterson of the City of Flagstaff presented an update on Proposition 419 and 420 Project Phasing.

C. 2021-2022 Strategic Work Plan Review (Pages 15-17)

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the TAC review and endorse a Strategic Workplan for July 1, 2021 through December 31, 2022.

Discussion: Edits were requested to item 16 to elaborate on MetroPlan's role in the Milton Underpass.

Motion: TAC member Greg Mace made a motion to endorse the 2021-2022 Strategic Work Plan Review with the edits requested. TAC member Rick Barrett seconded the motion. The motion was passed unanimously.

D. Regional Transportation Plan update (Pages 18-20)

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

Staff provided an update on the Regional Transportation Plan and no action was taken.

E. Regional Broadband/Fiber Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

This item was taken out of order after Item B and presented second.

Discussion: Audra Merrick of ADOT presented an update on Arizona's Regional Broadband/Fiber Update.

F. Planning to Programming Recommendations to ADOT (Pages 21-22)

MetroPlan Staff: Dave Wessel

Recommendation: Staff seeks TAC endorsement of P2P project nominations, including any TAC initiated projects.

Motion: TAC member Dan Folke made a motion to endorse the Planning to Programming Recommendations to ADOT. TAC member Anne Dunno seconded the motion. The motion was passed unanimously.

G. Northern Arizona Healthcare Traffic Impact Analysis (Pages 23-24)

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.

In the interest of time, the item was not addressed and will be carried forward to the next meeting.

H. Milton Discussion

(Pages 25-26)

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.

In the interest of time, the item was not addressed and will be carried forward to the next meeting.

I. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck, Executive Director

J. Future Agenda Items

MetroPlan Staff: Jeff Meilbeck, Executive Director

Recommendation: Discuss items for future MetroPlan agendas.

IV. CLOSING BUSINESS

A. ITEMS FROM THE COMMITTEE

(Committee members may make general announcements, raise items of concern or report on current topics of interest to the Committee. Items are not on the agenda, so discussion is limited and action not allowed.)

B. NEXT SCHEDULED TAC MEETING

1. May 26th, 2021 at 1:30 pm - Zoom

C. ADJOURN

Chair Nick Hall adjourned the meeting at 3:27am



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STAFF REPORT

REPORT DATE: May 19, 2021

MEETING DATE: May 26, 2021

TO: Honorable Chair and Members of the Executive Board

FROM: Jeff Meilbeck and David Wessel

SUBJECT: FY22 Budget Discussion

1. Recommendation:

i None. This item is for information and discussion only.

2. Related Strategic Workplan Item

i Evaluate current staff capacity and determine the need for additional staff to achieve strategic goals by October 31, 2021

3. Background

i Staff have been asked to evaluate current staff capacity and determine if MetroPlan has need for additional staff at this time. Historically, MetroPlan has completed its work through a combination of in-house staff and consulting contracts. For example, in FY 2021, MetroPlan budgeted \$426,107 for staffing and \$744,427 for projects and consulting. The purpose of this report is to lay out the advantages, disadvantages and characteristics of each option and engage in a discussion with the Board.

The core question is as follows: when existing staff capacity is reached, does it make sense to continue contracting out for planning services or should some of these services be brought in house?

Entry Level Planner:

Description: MetroPlan will have a consulting budget of approximately \$1,500,000 in FY 2022. While much of this work including design and engineering will continue to be contracted out, it is possible that some of the work can be brought in house to be completed by an entry level staff person including vehicle miles travelled reduction strategies, smart grid electrification/car charging programs, data collection



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and analysis, and intelligent transportation systems (ITS) design among other projects. Creating an entry level staff position can serve to increase the amount and depth of work that MetroPlan completes and also has the following characteristics as compared to completing work with a consultant.

Advantages:

- *Cost*
- *Quality Control*
- *Ownership*
- *Retained knowledge*
- *Relationship building*
- *Succession planning*
- *Ease of assignments*

Disadvantages

- *Turnover*
- *Variety of skill sets*
- *Ongoing costs*

Contracting Out for Planning Work

Describe: MetroPlan will continue to have contracts for high level planning work like the Regional Transportation Plan, design and engineering. MetroPlan can also continue to contract out for entry level work that is beyond MetroPlan's current staff capacity. This work includes vehicle miles travelled reduction strategies, smart grid electrification/car charging programs, data collection and analysis, and intelligent transportation systems (ITS) design, among other projects. Contracting out entry level planning work can serve to increase the amount and depth of work that MetroPlan completes and also has the following characteristics as compared to hiring an entry level staff person.

Advantages

- *Specialized skill sets and expertise*
- *One-time costs, not automatically recurring*



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Disadvantages

- *Length of procurement process*
- *Expense*
- *No institutional knowledge*
- *Less relationship building*
- *Less Flexibility*

4. TAC and Management Committee Discussion

i *Pending*

5. Fiscal Impact

i *A position would cost approximately \$84,000 each year which would be taken from a reduction in consulting fees.*

6. Alternatives

i *This item is for discussion only*

7. Attachments

i *Transportation Planner Talking Points (PowerPoint Slides)*



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Transportation Planner Tasks & Projects

In-House Planner Advantages & Disadvantages

Advantages In-House

- Responsiveness
 - Close to “home”
 - Nimble to emerging situations
 - Invested in community
 - Relationship building
- Accountability
- Regional credibility
- Moves to capacity building
- Optimizes time for other staff

Disadvantages In-House

- Degree of expertise
 - Learning curves and training
- Perception
 - “Really” experts?
- Opportunity cost to Larger Projects
 - Annual staff funding precludes or delays funding for large projects as we need to save year-over-year to fund them

Consultants Advantages & Disadvantages

Advantages Consultancy

- Perception
 - Viewed by some as “real” experts
- Perspective
 - Bring experiences from other places
- Adaptability
 - The expert you need when you need it

Disadvantages Consultancy

- Responsiveness
 - Availability fluctuates
 - Personnel fluctuate
- Temporary expertise
- Product / data ownership
- Quality assurance

Transportation Planner Example Tasks

Routine Operations

- Transportation Improvement Program oversight
- Development review (as needed)
- Meeting scheduling / note taking

Continuous Project Support

- Data collection & analysis
- GIS mapping & analysis
- Graphics and infographics development
- Literature review/Research/Best practices
- Corridor Plan / Area Plan / Neighborhood Plan liaison
- State Transportation Plans liaison

Transportation Planner Short Term Projects

- Vehicle Miles Travel (VMT) reduction strategies
- Mobile app for Trip Planning/Trip Pay
- Coordination on Smart Grid Electrification/Car charging
- Funding research
- Support role
 - W. Route 66 corridor master plan
 - McConnell corridor

Transportation Planner Long Term Projects

- Lone Tree Traffic Interchange
- Switzer Canyon Connection
- Camp Navajo and Freight Planning
- ITS Expansion
- Travel Demand Management

Management Committee Comments

- Federal funding is ramping up. Staffing will be needed to respond.
- “Shovel Ready” is a key component of federal grants. Lack of staffing can not be a “pinch point”.
- Grants should be expected. Staff will be needed to assure project delivery.
- Succession planning and the building of longevity and knowledge are valuable benefits of adding this position.



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STAFF REPORT

REPORT DATE: May 19, 2021

MEETING DATE: May 26, 2021

TO: Honorable Chair and Members of the TAC

FROM: David Wessel, Planning Manager

SUBJECT: Project Priorities Matrix and Filter

1. Recommendation:

i Staff recommend the TAC review and reaffirm the Project Prioritization Matrix for MetroPlan.

2. Related Strategic Workplan Item

i 7. Update the project prioritization matrix by June 2021, run all projects through the matrix by October 2021 including the possibility of three (3) I-40 pedestrian underpass locations.

3. Background

i At the January 8, 2020 MetroPlan Strategic Advance, participants identified many projects and suggested that MetroPlan develop a process for prioritization. Staff went through a 3 month process with the Board and TAC in early 2020 and both a project prioritization matrix and project priorities were adopted. At the April 7, 2021 Strategic Advance, staff were asked to update the matrix and revisit the priorities.

MetroPlan decision-making was made clearer as a result of last year's effort because we identified what could happen, what should happen, who should do it, and how should it be done. In other words: we clarified which projects were priorities for the region, which projects were priorities for Metroplan involvement, and the appropriate role for MetroPlan to play.

Staff offers the following criteria for discussion by the TAC:

What could happen: Project types for consideration. The vision and mission are not definitive on activities in which MetroPlan should engage. Clearly, a wide range of actions are necessary to achieve the finest, premier system. Though MetroPlan is



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allowed to engage in all activities, MetroPlan may not be the best agency to carry them out at any given time.

Types of activities or projects that MetroPlan will consider for prioritization include:

- *Planning. System planning to evaluate and define land use and transportation relationships, optimize system performance, and set expectations for corridor functions. This may address multiple or single modes. Corridor planning to set parameters for design and system compliance. Project planning for larger projects with regional or sub-regional implications.*
- *Technical Support: Support above and beyond regional transportation modeling that may require use of the model for completion. Data gathering and analysis on transportation-related topics such as population, employment, land use, facility condition, construction costs, etc.*
- *Target Setting/Performance Monitoring: benchmarking, peer city review, trend analysis*
- *Training/Capacity Building: This may include management system studies like the Operations & Maintenance Efficiency Study, traffic management systems, peer exchanges, local technical assistance program (LTAP), Assessments (i.e., maturity models), Best Practice/Regulatory Guidance – literature review, technology transfer, drafting model language*

What should happen: *The following criteria help determine projects or activities of Regional Importance.*

- *Urgency: The degree to which the area surrounding or served by the project is experiencing extraordinary pressure and failure to address that pressure poses considerable risk to achieving community goals. Greater pressure suggests greater need for action. Factors could include development or growth pressure, economic development goals, technological obsolescence, extreme congestion, and safety.*
- *Importance: Factors would be the same as for Urgency, but address magnitude or scale of impact as opposed to rate of change or immediacy of demands.*
- *Multimodalism: The degree to which the project addresses gaps in one or more modal systems.*
- *Plan Status: The level and currency (or adequacy) of planning that is completed or ongoing for the project. A lack of plans or obsolete plans*



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suggest greater action. Types of plans range from the Regional Plan and Regional Transportation Plan at the high end to adopted specific plans and more detailed design concept reports (15-30% design).

- *Regional Impact: Whether the project is located on a “Road of Regional Significance.” This includes major collectors and above. Another factor might include the number of MetroPlan member agencies who have prioritized the project. For example, major roads involving multiple jurisdictions would be better candidates for MetroPlan involvement. This begs the question of MetroPlan’s potential role in pedestrian and bicycle system plans and projects that are not on roads of regional significance and that do not involve a wide range of road classifications.*
- *Funding Need: MetroPlan may be most valuable to the member agencies if it pursues funding for projects that are currently unfunded or funds are being spent ineffectively. For example, if the Lone Tree Corridor already has funding, the priority for MetroPlan may be lower. Similarly, MetroPlan may prioritize a project in which MetroPlan can write grants that reduce costs to local governments. For example, although the Lone Tree Railroad Overpass is 100% funded by the City of Flagstaff, MetroPlan may be able to bring additional money to the table to reduce local government costs.*

Who should do it: The following criteria determine *MetroPlan Involvement*

- *MetroPlan Mandate: MetroPlan is mandated to deliver a regional transportation plan. Any project that falls under federal or state mandates, MetroPlan will conduct.*
- *Multi-Jurisdictional Nature: The degree to which multiple member agencies have a priority interest in the project or otherwise have authority or influence. The more multijurisdictional in nature, the more MetroPlan should be involved.*
- *Staff Capacity: The degree to which a member agency or MetroPlan has the capacity and/or expertise available to lead the project in a timely manner. Projects that do not already have a lead from a member agency would score more highly for a MetroPlan role.*
- *Funding Opportunity: A project that has local funding but for which there is opportunity to reduce local costs by supplementing with private or federal funds or financing is an appropriate MetroPlan candidate.*
- *Near Term or Long Term: The degree to which the project is of immediate, near, mid or long-term concern. Member agencies would be favored to*



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address immediate and near-term projects. MetroPlan would be favored to address mid and long-term projects.

How should MetroPlan be Involved: *MetroPlan might play one or more roles in any given project. These include: project leadership, technical support, funding/grant writing, public outreach and education, and monitoring and reporting.*

4. TAC and Management Committee Discussion

i *Pending*

5. Fiscal Impact

i *Setting priorities has no direct fiscal impact. Choices made and the type of work to be done such as pursuit of funding versus master planning will impact work program budgets.*

6. Alternatives

i *No recommendation.*

7. Attachments

i *2020 Project Assessment Survey*
2020 Project Priority Matrix

Priority Matrix	MetroPlan Regional Project Assessment - 2020												Agency	Total	
	Regional Importance				Action Need				MetroPlan Involvement						
	Urgency	Magnitude	Multi-modalism	Regional Impact	a	Plan Need	Funding Need	b	Multi-Agency	Staff Need	Funding Opportunity	Long Term Need			c
All Projects															
Regional Transportation Plan RTP	5	4	5	5	19	5	3	8	5	4	3	5	17	COF-P&D	44
Pedestrian Bike/Ped projects	5	4	5	4	18	3	5	8	4	4	5	5	18	COF-P&D	44
Milton / E. Route 66 Downtown Mile	5	5	5	3	18	4	3	7	5	3	4	5	17	Mtn Line	42
McConnell connector CMP	3	3	3	5	14	5	5	10	3	5	5	5	18	COF-Eng	42
Regional Plan update	4	4	5	5	18	4	4	8	5	2	3	5	15	COF-P&D	41
Transportation Modelling	3	3	5	5	16	3	3	6	5	4	5	5	19	COF-Eng	41
w/ Route 66 CMP	4	4	4	5	17	5	3	8	4	4	5	3	16	COF-Eng	41
ATMP	5	5	4	4	18	3	3	6	4	3	4	5	16	Mtn Line	40
TSMO sweeping/stripping/streetscape funding & programming	3	5	5	4	17	4	4	8	3	4	3	5	15	COF-Eng	40
Routes - BRT	5	4	4	4	17	2	4	6	5	3	5	4	17	Mtn Line	40
Routes - Rte 8 (66)	4	4	4	4	16	4	5	9	4	4	4	3	15	Mtn Line	40
ATMS TSP/ATMS Capacity	3	4	3	5	15	4	5	9	5	3	4	4	16	Mtn Line	40
Milton CMP	3	5	4	5	17	2	5	7	4	3	5	4	16	COF-Eng	40
J.W. Powell/4th Street	3	4	5	5	17	5	4	9	3	3	3	4	13	Coco	39
Safety Develop Emergency Roadway Network Routing	5	5	2	5	17	3	3	6	5	2	4	5	16	Coco	39
Lone Tree I-40 - Lone Tree TI	3	4	4	5	16	3	5	8	3	4	3	5	15	ADOT	39
McConnell Multimodal Improvements	4	5	4	4	17	2	5	7	4	2	3	5	14	NAU	38
Programming Comprehensive Programming Decision Matrix	3	4	4	4	15	4	5	9	3	4	3	4	14	COF-Eng	38
Transportation Planner - Joint \$	4	4	4	4	16	1	5	6	4	4	2	5	15	Mtn Line	37
US 180 - Humphreys	5	1	3	5	14	5	5	10	2	3	5	3	13	COF-Eng	37
Transportation Planning streets master plan	4	3	5	4	16	4	3	7	4	3	3	4	14	COF-P&D	37
Lone Tree overpass	5	5	5	5	20	3	2	5	3	2	3	3	11	COF-P&D	36

Figure 1: MetroPlan 2020 Project Priorities by Total Score

Priority Matrix	MetroPlan Regional Project Assessment - 2020												Agency	
	Regional Importance				Action Need				MetroPlan Involvement					
	Urgency	Magnitude	Multi-modalism	Regional Impact	a	Plan Need	Funding Need	b	Multi-Agency	Staff Need	Funding Opportunity	Long Term Need		c
All Projects														
Pedestrian Bike/Ped projects	5	4	5	4	18	3	5	8	4	4	5	5	18	COF-P&D
Transportation Modelling	3	3	5	5	16	1	3	4	5	3	5	5	18	COF-Eng
McConnell connector CMP	3	3	3	5	14	5	5	10	3	5	5	5	18	COF-Eng
Data Regional Counting Program	4	1	3	3	11	1	1	2	5	3	5	5	18	COF-Eng
Regional Transportation Plan RTP	5	4	5	5	19	5	3	8	5	4	3	5	17	COF-P&D
Milton / E. Route 66 Downtown Mile	5	5	5	3	18	4	3	7	5	3	4	5	17	Mtn Line
Routes - BRT	5	4	4	4	17	2	4	6	5	3	5	4	17	Mtn Line
ATMP	5	5	4	4	18	3	3	6	4	3	4	5	16	Mtn Line
Safety Develop Emergency Roadway Network Routing	5	5	2	5	17	3	3	6	5	2	4	5	16	Coco
On-Call consultant services	3	3	5	5	16	2	1	3	5	1	5	5	16	COF-Eng
ATMS TSP/ATMS Capacity	3	4	3	5	15	4	5	9	5	3	4	4	16	Mtn Line
W Route 66 CMP	3	3	3	5	14	5	3	8	4	4	5	3	16	COF-Eng
Regional Plan update	4	4	5	5	18	4	4	8	5	2	3	5	15	COF-P&D
J.W. Powell/4th Street	3	4	5	5	17	5	5	10	5	3	3	4	15	Coco
TSMO sweeping/stripping/streetscape funding & programming	3	5	5	4	17	4	4	8	3	4	3	5	15	COF-Eng
Routes - Rte 8 (66)	4	4	4	4	16	4	5	9	4	4	4	3	15	Mtn Line
Transportation Planner - Joint \$	4	4	4	4	16	1	5	6	4	4	2	5	15	Mtn Line
ATMP Crossing Warrants	3	3	3	3	12	4	4	8	4	3	4	4	15	Mtn Line
Routes - Airport	2	2	3	4	11	3	5	8	3	4	4	4	15	Mtn Line
Transportation Planning	4	4	5	5	18	3	3	6	3	4	3	4	14	COF-P&D
McConnell Multimodal Improvements	4	5	4	4	17	2	5	7	4	2	3	5	14	NAU
Milton CMP	3	5	3	5	16	1	5	6	3	3	5	3	14	COF-Eng
Programming Comprehensive Programming Decision Matrix	3	4	4	4	15	4	5	9	3	4	3	4	14	COF-Eng
Transportation Planning streets master plan	3	3	5	4	15	4	3	7	4	3	3	4	14	COF-P&D

Figure 2: 2021 MetroPlan Project Priorities by Involvement



MetroPlan Project Prioritization: Partner Survey 2020

Introduction: Per the adopted Strategic Workplan, MetroPlan is gathering information on partner priorities in order to establish clear priorities for its own work program for the next 2-3 years. MetroPlan will use the survey below in conjunction with the Project Prioritization Matrix and the committee and Board dialogue process to establish these priorities. An intended side benefit of this effort is that all partners gain a working knowledge of regional priorities and capture opportunities of bi-lateral and multi-lateral cooperation and coordination beyond those which MetroPlan adopts. MetroPlan will also take this opportunity to identify projects of a more routine nature for which partner agencies need support. There are budgetary and resource assignment benefits associated with capturing these in the work program.

Please prepare your responses to this survey in advance of an interview with MetroPlan staff. Interviews are anticipated to take 60-90 minutes and are preferably attended by all relevant staff (i.e., representatives from engineering, public works and/or planning).

In recognition of COVID-19 concerns, means for teleconferencing will be arranged.

1. What are your top 5 (or more) capital projects (and/or supporting corridor project plans needed for implementation) for the next 5 years? List the projects on the appropriate tab in the associated spreadsheet. For each criterion, score the project on a 1-5. These are fairly subjective and may be adjusted during the interview.
 - a. Describe each by the criteria in the matrix
 - i. Are those relative to all projects by all partners in the region or relative to your agency's projects?
 - ii. Can you send or provide a description of those projects including general scope, total project cost and delivery schedule?
2. What are your top 5 (or more) organizational capability needs for the next 5 years? ? List the projects on the appropriate tab in the associated spreadsheet. For each criterion, score the project on a 1-5. For example:
 - a. Training
 - b. Process or policy development such as best practices, target setting, performance monitoring
 - c. Software support
3. What are your top 5 (or more) operational needs for the next 5 years? List the projects on the appropriate tab in the associated spreadsheet. For each criterion, score the project on a 1-5. These may include "minor" capital projects:
 - a. Signing updates or replacements
 - b. Signal equipment upgrades or expansion

- c. Data management or inventories
- 4. For the next 2-years, what type of planning or design efforts do you foresee needing MetroPlan technical support? List the projects on the appropriate tab in the associated spreadsheet. Scoring is not essential for these projects. This could include, but not be limited to:
 - a. Transportation Impact Analysis
 - b. Regional or subregional plans benefiting from transportation model outputs
 - c. Documents or plans benefiting from MetroPlan review
 - d. Grant applications or other efforts for which MetroPlan letters of support may be needed
 - e. Traffic count or big data needs

Thank you for your participation!

The MetroPlan Team



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STAFF REPORT

REPORT DATE: May 19, 2021
MEETING DATE: May 26, 2021
TO: Honorable Chair and Members of the Executive Board
FROM: Rosie Wear
SUBJECT: FY21 Title VI Plan Approval

1. Recommendation:

i Staff recommends the TAC endorse adoption of the FY22 Title VI Plan.

2. Related Strategic Workplan Item

i Review and revise mandated compliance documents including Title VI, DBE Policy, State Performance Targets

3. Background

i MetroPlan operates primarily on federal funds. Compliance with the Title VI of the Civil Rights Act to assure non-discrimination in the use of those funds is a requirement to receive those funds. The Title VI Plan documents steps taken by the FMPO to comply with Title VI and future actions to improve or maintain performance.

The FY21 Accomplishments and FY22 Goals report is due to ADOT in August and may change slightly after review.

4. Fiscal Impact

i The fiscal impact is nominal including staff time for recording data, posting information and communicating with relevant parties. Federally funded FHWA and FTA programs are required to have an annually updated Title VI plan.



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5. Alternatives

- i** 1) *Adopt the Title VI Plan as presented. **Recommended.***
- 2) *Modify the Plan. The Board may wish to include additional actions to support Title VI objectives.*
- 3) *Do not adopt the plan. This puts federal funding at risk.*

6. Attachments

- i** [Draft FY22 Title VI plan](#) (Link only)
Draft FY21 Accomplishments and FY22 Goals report

**Flagstaff Metropolitan Planning Organization (MetroPlan)
FY 2021 Annual Title VI Report
FY 2021 Accomplishments and Goals for FY 2022**



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July 1, 2021

This report produced with financial assistance from the Arizona Department of Transportation, the Federal Highway Administration and the Federal Transit Administration.

INTRODUCTION & TITLE VI PLAN OVERVIEW

The Flagstaff Metropolitan Planning Organization (dba MetroPlan) is primarily funded with federal transportation taxes passed through the Arizona Department of Transportation. As such, MetroPlan is responsible for assuring non-discrimination per Title VI of the Civil Rights Act of 1964 in its activities.

MetroPlan is responsible for conducting technical modeling of the transportation system, facilitating the interaction of federal, state, and local agencies dealing with transportation issues, preparation of financial analysis and project programming, and providing opportunities for public involvement.

All persons living, working, conducting business and visiting the region are beneficiaries of the planning, coordination, and construction activities of the MPO. MetroPlan does not construct projects: this activity is accorded to member agencies. The safe movement of goods and people is supported by providing and maintaining a transportation network and facilities.

MetroPlan assures that no person shall, on the grounds of race, color, national origin, age, sex, disability, limited English proficiency, or low-income status be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any MetroPlan transportation planning sponsored program or activity. MetroPlan assures that every reasonable effort will be made to prevent discrimination through the impacts of its programs, policies, and activities on minority and low-income populations within its region.

This report addresses MetroPlan activities in providing Title VI non-discrimination policies for all Federally Assisted transportation planning activities and programs administered during 2021 and the goals set for 2022.

MetroPlan BOARD AND COMMITTEE MEMBER MAKE-UP

Table of MetroPlan Committees by Race and Sex

MetroPlan Committee	Race	Gender	
		Male	Female
Executive Board	3 Caucasian 1 Asian 1 Native American 1 Hispanic	4	2
Technical Advisory Committee	9 Caucasian	8	1
<i>* Includes some designees</i>			

Table of MetroPlan Staff by Race and Sex

MetroPlan Staff/City Staff	Race	Gender	
		Male	Female
Executive Director	Caucasian	x	
Planning Manager	Caucasian	x	

Business Manager/Title VI Coordinator	Caucasian		X
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I. Accomplishments – Program Area Review

Program Area	Action or Deliverables
<ul style="list-style-type: none"> ▪ Public Outreach - Contact Lists 	<ul style="list-style-type: none"> ▪ A mobility-related contact list is maintained. ▪ A master contact list, including transportation and planning partner agencies, is maintained. ▪ A database of interpretive and translation services providers is maintained. ▪ A master list for Title VI related agencies and organizations is maintained.
<ul style="list-style-type: none"> ▪ Public Outreach Meetings 	<ul style="list-style-type: none"> ▪ <u>Meetings open to the public</u> – Time for citizen comments is reserved at the start of all meetings. Meeting dates and times are posted well in advance on the agency’s website and on City Hall’s meeting board (when City Hall is open to the public). The meeting location is in close proximity to transit service, is wheelchair accessible (WCA) and interpretation services can be provided when requested or anticipated. Since March 2020, meetings have been electronic only to accommodate COVID 19 public health response. ▪ The Flagstaff Metropolitan Planning Organization (MetroPlan) held regularly scheduled public meetings in facilities with reasonable accessibility and accommodation to persons with disabilities as follows: <ul style="list-style-type: none"> ○ <u>MetroPlan Executive Board (9 meetings)</u> Meets monthly; first Wednesday 10:00-12:00pm. Agendas, action summaries, meeting minutes, and recordings of the meetings can be found on the MetroPlan website. ○ <u>MetroPlan Technical Advisory Committee-TAC (10 meetings)</u> Meets monthly; Fourth Wednesday 1:30-3:30pm. Agendas, action summaries, meeting minutes, and recordings of the meetings can be found on the MetroPlan website. ○ Members of the public attended Executive Board and TAC, but no arrangements for translators or special accommodations were requested and no such services were provided.
<ul style="list-style-type: none"> ▪ Organization Contacts and Inter-Agency Coordination 	<ul style="list-style-type: none"> ▪ Maintain a database of individuals and organizations related to affected populations. ▪ MetroPlan works closely with Mountain Line and ADOT to recruit applications for the combined 5310 Program. The

	<p>Coordinated Human Services Transportation Plan updates are produced in partnership with Mountain Line.</p> <ul style="list-style-type: none"> ▪ Provide technical assistance and regional policy oversight to City, County and State area planning processes within the MetroPlan region. Examples of these for Fiscal Year 2021 <ul style="list-style-type: none"> ○ Serve on Association of Metropolitan Planning Organizations Board of Directors ○ Serve on Northern Arizona Intergovernmental Public Transportation Authority Transit Advisory Committee ○ Participate in Arizona MPO-COG Directors and MPO-COG Planners meetings ○ Participate in ADOT Milton and US 180 Corridor Master Plans ○ Participate in Coconino County Doney Park Area Plan process
<ul style="list-style-type: none"> ▪ Public Outreach 	<ul style="list-style-type: none"> ▪ <u>Websites</u>- The MetroPlan website is maintained and kept current regarding approved documents. ▪ <u>Press releases</u> – Press releases are occasionally sent to several local media outlets – daily and weekly newspapers, TV stations, and radio stations, including the local Spanish language newspaper. There was one press release issued in FY20. <ul style="list-style-type: none"> ○ 1/3/20 “FMPO to become MetroPlan” ▪ <u>Public Surveys</u> – MetroPlan conducted no public surveys in FY20 ▪ <u>Mailings</u> – MetroPlan routinely uses e-mail to keep the public informed of the agency’s programs, public comment periods, meetings, and publications. MetroPlan maintains an e-mail list, including many community and religious organizations, senior, youth minority, low-income and other groups. Subscription to e-mail lists is embedded within MetroPlan’s website and is open to all members of the public. ▪ <u>Staff is accessible</u> – Contact information for staff is provided on the agency’s website and on project fact sheets, as well as on meeting agendas. Staff attends public meetings and is available to answer questions and take comments. ▪ <u>Events</u> – Events such as workshops, open houses, and forums are held regularly as needed. A bilingual Title VI Nondiscrimination Notice to the Public poster is displayed at these events.
<ul style="list-style-type: none"> ▪ Public Notice 	<ul style="list-style-type: none"> ▪ All MetroPlan Executive Board Meetings, Transportation Advisory Committee (TAC) meetings, are announced by posting to MetroPlan’s website under guidelines set forth by the Arizona open meeting laws. Agendas and recorded minutes were appropriately disseminated to the public via the website and also on the City Hall lobby meeting posting board when City Hall is open to the public.

	<p>Each meeting provided an opportunity for public comment at the start of each meeting with the following language:</p> <p><i>“At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.”</i></p> <ul style="list-style-type: none"> ▪ Civil Rights posters have been developed, including bilingual posters, and these have been posted in appropriate locations and on the website. ▪ Title VI language is included on all agendas, sign-in sheets, and non-disclosure forms ▪ <u>Opportunities for public comment</u> – MetroPlan provides opportunities for comment on adoption of amendments to transportation plans or programs. Comments are accepted by phone, e-mail, US mail, and in person at any of the meetings. Public comment periods are advertised through e-mail notices, web and newspaper advertisements.
<ul style="list-style-type: none"> ▪ Data Collection 	<ul style="list-style-type: none"> ▪ Cooperative purchase with Mountain Line of Streetlight Incorporated data provides simultaneous access to demographic and transportation data related to Title VI populations ▪ Title VI population data and analyses were updated using 2019 census numbers as available on the American Community Survey Data website
<ul style="list-style-type: none"> ▪ Planning Projects – Short Range Title VI and EJ 	<ul style="list-style-type: none"> ▪ MetroPlan plays a supporting role in ADOT Milton Road and US 180 studies and Mountain Line Bus Rapid Transit and US 180 studies, all of which have a Title VI component ▪ The 2019-2021 Unified Planning Work Program was completed and is compliant with Title VI ▪ The updated Title VI plan includes tables and maps illustrating Title VI populations, their general locations, and the proximity of TIP projects to them. ▪ TIP Project Assessment- In a general review of TIP projects no finding of disproportionately high and adverse impact is found. The majority of projects are either safety projects, pavement preservation, studies or enhancement projects more or less distributed evenly across the region.
<ul style="list-style-type: none"> ▪ Planning Projects- Long Range Title VI & EJ 	<ul style="list-style-type: none"> ▪ No long-range planning activity occurred in FY2021.

II. **Accomplishments: Subrecipient Reviews**

No new contracts were issued in 2021.

Standardized DBE language is incorporated in all existing contracts

III. **Accomplishments – Title VI Training**

MetroPlan staff attended Title VI peer discussion on September 17, 2021 and Title VI review on November 17, 2021 conducted by ADOT. MetroPlan conducted annual training including a Title VI overview to the Executive Board on February 3, 2021 and to the TAC on January 27, 2021. MetroPlan also presented the FY2022 Title VI plan and trained the Executive Board on September 2, 2020 and the TAC on August 26, 2020.

IV. **Accomplishments: Complaint Procedures**

Per the City and County attorneys' offices, there were no lawsuits alleging discrimination in fiscal year 2021 filed against MetroPlan, the City of Flagstaff or Coconino County regarding sub recipient related activities associated with the MetroPlan work program or transportation improvement program.

See the Title VI Plan for a description of the MetroPlan complaint process. The complaint form and process is posted to the MetroPlan website.

V. **Goals – Program Area Reviews**

MetroPlan completed a program area review with ADOT's Title VI Coordinator in March 2021. The review revealed three deficiencies in MetroPlan's current implementation plan and corrective feedback has been implemented in the FY2022 Title VI Plan.

MetroPlan does expect to have at least one sub-recipient in the coming fiscal year, and a program review will be conducted to ensure all contracts are in compliance with Title VI provisions.

VI. **Goals - Training**

Schedule a Title VI training session with the MetroPlan Title VI Liaison and TAC and Executive Board for review compliance requirements. Train subrecipients in Title VI at the inception of the contract period.

VII. **Other Title VI Goals for FY2022**

Unified Planning Work Program

- Regularly update the Title VI Population data and analysis based on available American Community Survey Data
- Make the UPWP available to the LEP population upon request. Note: Posted on the website under Plans.

Metropolitan Transportation Improvement Program

- Include a finding of impact, if any, to Title VI populations, based on comparison of the MTIP projects to the most current Title VI population maps.
- The periodic update to the MTIP is compliant with the Regional Transportation Plan. In FY2021, there was no call for projects or public review.

Regional Transportation Plan (long-range).

- No activity

Statewide Transportation Improvement Program (STIP).

- No local activity

***Short Range Planning
Transit Planning Coordination***

- Continue to work closely with Mountain Line and ADOT to recruit applications for the combined 5310 Program. The Coordinated Human Services Transportation Plan updates take place on time in partnership with Mountain Line.

Local Transportation Planning Coordination

- Provide technical assistance and regional policy oversight to City, County and State area planning processes within the MetroPlan region.

Title VI Training

- Schedule a meeting to go through ADOT's online CA Training with all members of MetroPlan staff before end of FY2022 to ensure thorough understanding of Title VI requirements.

Demographic Composition of MetroPlan Planning Region

- Maintain Title VI related demographic data. See Appendix A of the FY2022 Title VI Plan for the most up-to-date demographic data relating to the MetroPlan Planning Region.

Maintain Appropriate Levels of Access and Communication

- Title VI Notice to Public - MetroPlan Title VI notice was revised in July 2020 and is available on the MetroPlan's website.

Limited English Proficiency Plan (LEP)

- The LEP plan was reviewed closely and only minor changes were deemed necessary. The LEP Plan is included in the updated FY2022 Title VI Plan.



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STAFF REPORT

REPORT DATE: May 20, 2021
MEETING DATE: May 26, 2021
TO: Honorable Chair and Members of the TAC
FROM: David Wessel, Planning Manager
SUBJECT: Intelligent Transportation System (ITS) Strategy and Technology Grant

1. Recommendation:

i Staff recommends TAC support pursuing a federal technology deployment grant for Advanced Traffic Management Systems based on the ITS Strategy interim findings

2. Related Strategic Workplan Item

i Secure \$2 Million in additional resources, including Signal Technology, by 12-31-2022.

3. Background

i MetroPlan staff are preparing the Regional ITS Strategy in anticipation of an Advanced Transportation and Congestion Management Technology Deployment grant in August 2021. The grant request is anticipated to be between \$1.5 Million and \$3 Million ultimately determined by City match funds available after staffing and maintenance costs are considered and any partnering funds that may be identified.

The Strategy is partially complete with work to date focusing on Advanced Traffic Management Systems (ATMS) or smart signals. This focus is justified by the availability of local match funds dedicated to the purpose through Proposition 419. The Strategy analyzes years 2015-2019, ignoring 2020 due to COVID and general lack of data. It will be completed in early fall.



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Staff find the Strategy sufficiently complete and the findings in support of ATMS strong enough to shift efforts to finalizing project selection and preparing the grant. Strategy findings in support of an ATMS grant include:

- *Population and tourism are on an upward trend increasing demand on the network.*
- *Construction of arterial and collector lane miles continues to lag development and is projected to do so in the RTP increasing the value of any efficiency gained by ITS.*
- *Transit ridership is trending upward and takes place on some of the more congested streets.*
- *Intersection crashes are trending upward, contributing to congestion. Fatalities and serious injuries associated with intersections are relatively flat.*
- *Fiber optic cabling remains a priority for the community and is a necessity for higher end ITS deployment. Communications are expanding on both the ADOT and City systems and more are needed.*
- *Traffic signal equipment, particularly detection, is near obsolescence and does not provide data collection needed for timing plan development or enhanced safety applications.*
- *Traffic control software is responsive on only the Butler corridor and this does not have a full range of plans prepared for numerous conditions.*
- *Governance discussions on a general JPA framework provide a sound beginning for a project specific IGA. If needed, the grant application will tailor this framework to the project, setting the stage for a formal agreement if the grant is awarded.*

A ranking of key corridors against several criteria indicate priorities from which a grant project may be selected.



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MetroPlan Priority Corridors for ITS Deployment							
Corridor	Limits	Delay -Rank	Crash - Rank	Transit - Rank	Fiber - Rank	Priority Score	Priority Rank
Butler Ave Downtown	Milton to Sawmill	1	2	2	1	6	1
Beulah Blvd	U.Heights N to Forest Meadows	1	4	1	5	11	2
Milton Road	Forest Meadows to Phoenix	1	3	5	5	14	3
US 89	Fanning/E.66 to Smokerise	8	1	4	5	18	4
Butler Ave East	Sawmill to I-40 EB	4	7	6	3	20	5
E. Route 66 Downtown	Santa Fe to Verde	5	8	3	11	27	6
W. Route 66	Milton to Woody Mtn	7	11	8	5	31	7
E Route 66 East	Switzer to Steves	9	5	7	11	32	8
N. Beaver St	E.66 to Forest	11	10	11	1	33	9
Fourth Street	Butler to Cedar	12	5	13	3	33	9
Humphreys Street	E.66 to Columbus	6	11	10	10	37	11
Country Club	Soliers to E.66	9	8	12	9	38	12
N. San Francisco St.	E.66 to Forest	13	11	9	11	44	13

Staff further recommend a primary and contingency grant approach. The primary approach will define a partnership with the City, ADOT and Mountain Line. The advantages of this approach are:

- Grants with financial and operational partnerships are typically more competitive.
- A project including parts of Milton and E.66, relatively high priorities – especially if Butler is considered largely complete, could achieve synergy with the City’s Butler corridor investment and serve an important percentage of the traveling public.
- It presents an opportunity to address on-time performance issues for Route 14, the only route experiencing such problems.

The disadvantages include:

- Resolving administrative and technical interagency issues takes time, so meeting deadlines is at risk.
- Capital costs off the City system may exceed those on the City system. This is an equity issue and an accountability issue given the City will provide almost all the match from voter-approved funds.
- Implementation will be more complex.

The contingency approach is for a City-only application. Advantages here are:



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- *It is a much simpler application.*
- *Implementation will also be simpler.*
- *A project on Beulah or 89 addresses priority corridors and can be presented as a steppingstone to future interagency collaboration*

The disadvantages are:

- *Demonstrating partnership will be difficult.*
- *It may defer valuable collaboration in the ITS arena.*

Staff will develop both approaches and make a recommendation on which grant to pursue by the end of June. Data gathering, analysis and discussions on governance for both will contribute to completion of the Strategy.

4. TAC and Management Committee Discussion

i Pending

5. Fiscal Impact

i There is no fiscal impact to MetroPlan beyond staff time

6. Alternatives

- i** 1. Advise Staff to scope the primary and contingency grants as indicated. **Recommended.** This allows for a more objective selection of the most competitive and implementable grant scope.
2. Advise Staff to scope a City-only grant. **No recommendation.**

7. Attachments

i None



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STAFF REPORT

REPORT DATE: May 19, 2021

MEETING DATE: May 26, 2021

TO: Honorable Chair and Members of the Executive Board

FROM: Jeff Meilbeck

SUBJECT: RAISE Grant 2021

1. Recommendation:

i Staff recommends the TAC support a coordinated effort to pursue a RAISE grant of \$1,000,000 to plan the “Downtown Mile” projects.

2. Related Strategic Workplan Item

i 16. Evaluate how MetroPlan can best support the Milton Railroad underpass through design, funding, environmental work or other approaches by 12-31-2021. Scope will include consideration of the Downtown Connection Center, Rio De Flag project and other “Downtown Mile” projects.

3. Background

i The nexus of transportation projects affectionately known as “The Downtown Mile” are as varied as they are complex. In one small space we have overlapping projects and interlacing agencies that all impact each other. For example, the Army Corps of Engineers, BNSF, City of Flagstaff, Mountain Line and ADOT are all heavily involved as stakeholders. Similarly, the projects include the Rio De Flag Flood Control Project, widening the Milton Underpass, possible creation of a third rail line, construction of a transit connection center and several related bicycle and pedestrian efforts. Determining how to advance the Downtown Mile is a planning, engineering, funding and phasing challenge.

A federal grant program titled *Rebuilding American Infrastructure with Sustainability and Equity (RAISE)* was established and grants are now being accepted. Staff from MetroPlan member agencies met and agreed to pursue a RAISE grant to in order to address the Downtown Mile challenges. Specifically, we agreed to pursue a



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\$1,000,000 planning grant to pull all of these projects together in a comprehensive way.

Success on the Downtown Mile projects will require appropriate design, adequate funding and thoughtful project phasing. Many of these pieces are in place. For example, the City has funding for the Rio De Flag project and Mountain Line has funding for the Downtown Connection Center. However, funding for the Milton Underpass and needs of BNSF are as yet unfunded and undesigned. In order to take these projects to the next level of coordination and completion, a comprehensive concept plan that integrates all of the projects is needed.

The RAISE grant is seen as a source of funds for completing this work. Further, by completing a coordinated plan, the region will be in a more competitive position when eventually applying for project construction funds.

MetroPlan staff have agreed to lead the grant writing process with the City paying for associated work and submitting the RAISE grant. This will be a team effort with input from all MetroPlan member agencies. MetroPlan's role will be to help ensure that all the pieces of the grant come together and that the grant is submitted on time. Member agencies will be providing material, reviewing documents and writing letters of support. Together, we believe we can make a compelling case for funding.

4. TAC and Management Committee Discussion

i Pending

5. Fiscal Impact

i *The grant application will cost approximately \$25,000 and these costs will be paid by the City of Flagstaff. The grant will pursue \$1,000,000 in planning funds.*

6. Alternatives

i Support the grant writing effort. *This alternative will attempt to synthesize the needs of all the member agencies and pursue funding to meet those needs.*

Do not support the grant writing effort. *This alternative would defer to MetroPlan member agencies to work independently on grant writing projects without MetroPlan support.*



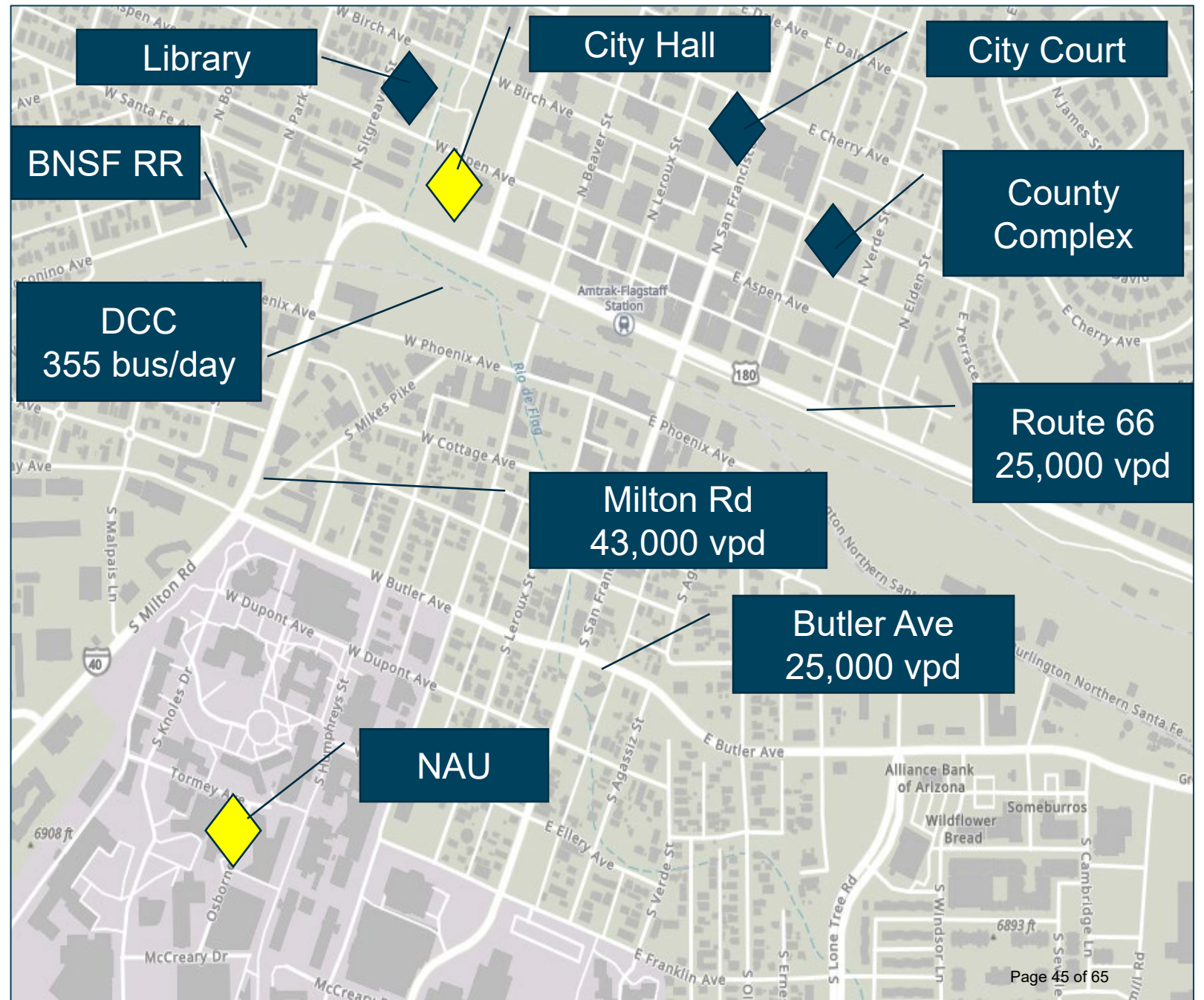
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7. Attachments

i *Downtown Mile Map of Projects*

Orientation to Downtown



Downtown Flagstaff

Rio De Flag Xing

Milton Underpass

Flo-Nut Underpass

DCC

Lone Tree Overpass





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STAFF REPORT

REPORT DATE: May 20, 2021
MEETING DATE: May 26, 2021
TO: Honorable Chair and Members of the TAC
FROM: David Wessel, Planning Manager
SUBJECT: Transportation Improvement Program (TIP) Amendment
for Anticipated Grant Projects

1. Recommendation:

i Staff recommend the TAC support a TIP amendment for anticipated grant projects placing the “Downtown Mile” RAISE grant, Lone Tree Authorization Request, Technology Deployment grant and Mountain Line support vehicles in the illustrative year.

2. Related Strategic Workplan Item

i Secure \$2 Million in additional resources, including Signal Technology, by 12-31-2022.

Evaluate how MetroPlan can best support the Milton Railroad underpass through design, funding, environmental work or other approaches by 12-31-2021. Scope will include consideration of the Downtown Connection Center, Rio De Flag project and other “Downtown Mile” projects.

3. Background

i MetroPlan, in coordination with member agencies, is actively pursuing funding for these projects:

- “Downtown Mile” RAISE grant - \$1,000,000, minimum 20% match, Surface Transportation Program Block Grant



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- *Lone Tree Authorization Request - \$8,000,000, match 5.7% to 20% anticipated, Surface Transportation Program Block Grant*
- *Technology Deployment grant - \$3,000,000, minimum 50%, Surface Transportation Program Block Grant*
- *Mountain Line support vehicles, \$300,000, FTA 5307/5339*

Inclusion in the TIP is a requirement for grant eligibility. The funding is speculative, so the projects will be placed in the illustrative year.

4. TAC and Management Committee Discussion

i *Pending*

5. Fiscal Impact

i *Staff time will support grant application preparation.*

6. Alternatives

- i**
- 1) *Amend the TIP as presented. **Recommended.** This provides eligibility and facilitates moving the project(s) into the active year when grants are awarded.*
 - 2) *Adjust the recommended funding levels. **No recommendation.** Partners may have more accurate funding need information.*
 - 3) *Do not recommend amending the TIP. **Not recommended.** Failing to amend the TIP puts lowers the potential for grant awards. There is no risk in amending the TIP.*

7. Attachments

i *None.*



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STAFF REPORT

REPORT DATE: May 19, 2021

MEETING DATE: May 26, 2021

TO: Honorable Chair and Members of the TAC

FROM: Jeff Meilbeck

SUBJECT: RTP Contract Award – Burgess and Niple

1. Recommendation:

i Staff recommend the TAC endorse the findings of the Regional Transportation Plan Review Committee and pursue a contract with Burgess and Niple for approximately \$362,793.

2. Related Strategic Workplan Item

i Complete MetroPlan's long range Regional Transportation Plan and have it adopted by the Board by 12-31-2022

3. Background

i The Regional Transportation Plan (RTP) is a core piece of work that MetroPlan is responsible for creating every 5 years. The RTP looks out 25 years and includes the needs and considerations of all member agencies: City, County, State, University, Transit Authority. This level of planning is one of the fundamental reasons for the existence of Metropolitan Planning Organizations like MetroPlan: We take a broad view and work to synthesize the needs of all.

This synthesis is completed by doing a national search for a qualified firm of planning professionals who have a base and depth of expertise in transportation and land use planning and then hiring them. While it is theoretically possible for this level of planning to be done in house, it is unrealistic for a team of 2 or 3 people with local government planning experience in one community to do the level of work, exploration of ideas, and engagement of the public that a planning effort of this caliber demands. If there is ever a place to hire consultants, the RTP is it.



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The RTP process began in earnest 6 months ago and much has been done already. A Review Committee of technical staff from the City, County, ADOT, NAU, MetroPlan and Mountain Line was formed. The Request for Proposals (RFP) was released on March 22nd and we received three qualified proposals. In the interest of thoroughness, the Review Committee interviewed all three consulting teams. The findings and recommendations of the Review Committee were then presented to the Technical Advisory Committee, Management Committee, and newly formed Advisory Group.

The Advisory Group was formed specifically for the RTP process and consists of policy experts and community leaders. The advisory group mission and members are as follows:

- *Mission: To advise the MetroPlan Executive Director on how to balance the requirements of voter approved propositions with the current and projected needs of the community by identifying and prioritizing relevant performance metrics and reflecting these solutions in the Transportation 2045 Plan.*
- *Members:*

Name	Affiliation/Topic Area
Nicole Antonopoulos	City of Flagstaff/Sustainability
Art Babbott	Citizen at Large/Transportation
Joe Galli	Chamber of Commerce/Business
Heidi Hanson	City of Flagstaff/Economic Development
Joshua Maher	NAU/Transportation
Kate Morley	Mountain Line/Transit
Charlie Odegaard	Citizen at Large/Transportation
Scott Overton	City of Flagstaff/Street Maintenance
Brian Petersen	Citizen at Large/Sustainability

The Advisory Group reviewed the scope of work in the Request for Proposals (RFP) and provided input before it was released. Additionally, the Advisory Group will be asked to engage heavily with the consulting team and staff to be involved in creation of the final planning product. The adopted Advisory Group charter and meeting list is attached.

Findings and Recommendations:

The Review Committee scored the consulting teams as follows:

Burgess & Niple	563
AECOM	538
IBI Group	484



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Based on this evaluation, the Executive Director entered into negotiations with Burgess and Niple and developed a contract which was reviewed by MetroPlan legal counsel. The final of draft of that contract is being developed and staff will be asking for Board approval to sign the contract and issue a notice to proceed to Burgess and Niple on June 2, 2021.

4. TAC and Management Committee Discussion

i Pending

5. Fiscal Impact

i The RTP is budgeted to cost \$362,793 and MetroPlan has allocated funding for this project in the FY 21 and FY 22 budgets.

6. Alternatives

i Support the findings of the Review Committee. This alternative would provide another level of review, validate the findings, and increase momentum behind the choice.

Recommend another vendor team be selected. This alternative would initiate another level of consideration before making a final recommendation to the Board.

Recommend going out to bid again. This alternative would delay the process by at least 6 months and is not recommended because 3 qualified firms were recruited and the top firm is in the process of being contracted.

7. Attachments

i [AECOM Proposal](#) (link only)

[Burgess & Niple Proposal](#) (link only)

[IBI Group Proposal](#) (link only)



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STAFF REPORT

REPORT DATE: May 20, 2021
MEETING DATE: May 26, 2021
TO: Honorable Chair and Members of the TAC
FROM: David Wessel, Transportation Planning Manager
SUBJECT: Milton Corridor Master Plan (CMP) Update

1. Recommendation:

i None. This item is for discussion only.

2. Related Strategic Workplan Item

i Participate in, review, and take formal action in support of -- or recommending adjustments to -- ADOT's Milton/Hwy 180 plan by June 30, 2021.

3. Background

i (This is a repeat of last month's report) At the conclusion of the CMP, Staff will make a recommendation to the Executive Board regarding support for the plan. Staff desires a successful conclusion to the CMP and intends to recommend support for the CMP assuming certain items are adequately addressed. Staff seeks TAC input into the content of those items.

In addition, Staff will hold a special meeting with MetroPlan Board members, date pending, to discuss the Milton Corridor Master Plan (CMP). At their March 3 meeting several Board members were "incredulous" upon hearing the "No Build Hybrid" recommendation and desired more information. MetroPlan staff will present its position on the process and findings to date and include input from this TAC discussion.

Staff consider a successful CMP outcome to be:



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- *Support by all partners for the final plan recommendation*
- *A clear vision for the corridor in keeping with community policies and development objectives*
- *Well-defined action items that partners can pursue toward phased implementation and funding*

The plan has been managed in a comprehensive way with partner involvement, analysis of options and public participation for the past four years. MetroPlan staff wants to support the recommendation and needs to hear input from MetroPlan member agencies as we consider our position. A preliminary list of items Staff feel we need to support the CMP include:

- *Defined vision that addresses local and regional policy and public input*
- *Strong recommendation for a future right-of-way limit that supports the vision and serves as a guide to private development*
- *Well-planned, continuous, and connected system for pedestrians and bicycles*
- *Clear distinction between Phase I – Spot Improvements and Phase II – Final Vision and specific projects or project types recommended under each*
- *Implementation strategies for ADOT partners to pursue outside and within the existing and future rights-of-way. These strategies can complement Milton performance and mitigate risks to achieving the vision. They may include:*
 - *Development of public and private streets and non-motorized networks that support business*
 - *Access management guidance*
 - *Land use master planning supported by development regulations.*
- *Potential for future corridor recommendations or alternatives in response to changes including public opinion, public policy, development patterns, new ideas or technology, BNSF-negotiated track designs, and funding opportunities*



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4. TAC and Management Committee Discussion

i Pending

5. Fiscal Impact

i *There is no direct fiscal impact. A supported Milton CMP can guide future partner investments and MetroPlan grant pursuit and planning activities.*

6. Alternatives

i None

7. Attachments

i None



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STAFF REPORT

REPORT DATE: May 20, 2021
MEETING DATE: May 26, 2021
TO: Honorable Chair and Members of the TAC
FROM: David Wessel, Planning Manager
SUBJECT: Northern Arizona Healthcare Hospital Relocation

1. Recommendation:

i *None. This item is for information only.*

2. Related Strategic Workplan Item

i *MetroPlan builds trust and credibility*

- *Exhibits integrity in its work products*

3. Background

i *City staff will provide an update on the probable application by Northern Arizona Healthcare to relocate the Flagstaff Medical Center hospital and office facilities to a site immediately northeast of Fort Tuthill County Park. A formal application has not been submitted and a more complete update will be provided in May.*

MetroPlan staff are actively engaged with modeling the traffic impacts of this proposal and will defer to the City on when it is appropriate to share more information.

4. TAC and Management Committee Discussion

i *Pending*



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5. Fiscal Impact

i *There is no fiscal impact to MetroPlan beyond staff time*

6. Alternatives

i *None provided. This item is for discussion only.*

7. Attachments

i *None*

AGENDA

Executive Board Meeting

10:00 AM to Noon

June 2, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/79199115652>
Meeting ID: 791 9911 5652
Dial-in: +1 408 638 0968US

Regular meetings and work sessions are open to the public. Persons with a disability may request a reasonable accommodation by contacting MetroPlan via email at rosie.wear@metroplanflg.org. The MetroPlan complies with Title VI of the Civil Rights Act of 1964 to involve and assist underrepresented and underserved populations (age, gender, color, income status, race, national origin and LEP – Limited English Proficiency.) Requests should be made by contacting the MetroPlan at 928-266-1293 as early as possible to allow time to arrange the accommodation.

PURSUANT TO A.R.S. §38-431.02, as amended, NOTICE IS HEREBY GIVEN to the general public that the following Notice of Possible Quorum is given because there may be a quorum of the Flagstaff City Council and/or the Coconino County Board of Supervisors present; however, no formal discussion/action will be taken by members in their role as the Flagstaff City Council and/or Coconino County Board of Supervisors.

Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Interim Chair
- Patrice Horstman, Coconino County Board of Supervisors, Vice-Chair
- Jeronimo Vasquez, Coconino County Board of Supervisors
- Austin Aslan, Flagstaff City Council
- VACANT, Mountain Line Board of Directors
- Regina Salas, Flagstaff City Council
- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (alternate)
- Becky Daggett, Flagstaff City Council (alternate)

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- Jeff Meilbeck, Executive Director



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David Wessel, Manager

Rosie Wear, Business Manager

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

B. ROLL CALL

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: May 5, 2021

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

III. GENERAL BUSINESS

A. Executive Director Contract

Presenter: Jim McCarthy

Recommendation: Discuss and possibly take action on executive director's compensation.

The Board may vote to go into executive session pursuant to ARS §38-431.03(A)(3) for legal advice or (A)(4) for contract negotiations.

B. FY2022 Budget

MetroPlan Staff: Jeff Meilbeck



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Recommendation: Staffs recommends the Board consider adopting the FY2022 MetroPlan Budget.

C. Regional Transportation Advocacy Council (RTAC) Alternate

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board appoint an alternate representative to the RTAC.

D. Title VI Plan and Accomplishments Report

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the Board

E. Project Priorities Matrix Update

MetroPlan Staff: Dave Wessel

Recommendation: None. This item is for discussion only.

F. Regional Transportation Plan – Contract Approval

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommend the Board take two actions: 1) approve a final draft contract with Burgess and Niple for \$362,793 as the recommended selection under the RFP process and 2) authorize the Executive Director to sign the contract pending completion of contract negotiations with potential revisions of non-substantive terms as approved by MetroPlan legal counsel.

G. Historic Funding Levels

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.

H. ADOT Work Program Agreement

MetroPlan Staff: Jeff



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Recommendation:

I. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck

1. Work Program Agreement
2. Summer Schedule

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

B. NEXT SCHEDULED EXECUTIVE BOARD MEETING

1. September 1, 2021 at 10:00 am - Zoom

C. ADJOURN

The Transportation Improvement Program (TIP) includes Northern Arizona Intergovernmental Public Transportation Authority final program of projects for Sections 5307 and 5339 funding under the Federal Transit Administration, unless amended. Public notice for the TIP also satisfies FTA public notice requirements for the final program of projects.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at www.metroplanflg.org on March 1, 2021 at xx:00 pm..

Dated this 1st Day of March 2021.

Rosie Wear, Business Manager

FMPO Funding Sources & Eligible Applicants Matrix

Prepared February 2020

Annual Funding									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
Federal Highway Administration	Metropolitan Planning	PL	\$122,000	✓					
FHWA-ADOT	State Planning & Research	SPR	\$125,000	✓					
FHWA	Surface Transportation Block Grant	STBG	\$466,000	✓	✓	✓	✓	✓	✓
Federal Transit Administration	Metropolitan & Statewide Planning	5305d	\$38,000	✓					

In-State Competitive Grants									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
FHWA	Highway Safety Improvement Program	HSIP	\$5,000,000	✓	✓	✓		✓	✓
FHWA	Transportation Alternative Program	TAP	\$1,000,000		✓	✓	✓	✓	✓
FTA-ADOT	Metropolitan & Statewide Planning	5305e	\$300,000	✓			✓		✓
FHWA	Railway Highway Crossings Program				✓	✓		✓	
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000		✓	✓		✓	
State of Arizona	Special Appropriation		\$3,000,000 - \$20,000,000	✓	✓	✓	✓	✓	✓

In-State Partnership Opportunity									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
FHWA	Surface Transportation Block Grant	STBG, etc.	Varies	✓	✓	✓	✓	✓	✓

National Competitive Grants									
Source	Program	Abbreviation	Range / Amount	Eligible Applicants					
				MetroPlan	City of Flagstaff	Coconino County	Mountain Line	ADOT	NAU
USDOT	Better Utilizing Investments to Leverage Development	BUILD	\$5,000,000-\$200,000,000	✓	✓	✓	✓	✓	✓
FHWA	Infrastructure for Rebuilding America	INFRA	\$5,000,000 - \$100,000,000		✓	✓	✓	✓	✓
FHWA	Advanced Transportation and Congestion Management Technologies Deployment	ATCMTD	\$60,000,000 nationwide		✓	✓	✓	✓	✓
FRA	Consolidated Rail Infrastructure and Safety Improvements	CRISI	\$250,000,000 nationwide		✓	✓		✓	
U.S. Congress	Special Appropriation		varies	✓	✓	✓	✓	✓	✓

FMPO Funding Sources & Eligible Uses Matrix

Prepared February 2020

Confidence or Probability Level High Medium Low

Annual Funding									
				Eligible Uses					
Source	Program	Abbreviation	Amount	Staff	Overhead	Planning / Data	Construction	Match	Non-eligible Activity
Federal Highway Administration	Metropolitan Planning	PL	\$122,000						
FHWA-ADOT	State Planning & Research	SPR	\$125,000						
FHWA	Surface Transportation Block Grant	STBG	\$466,000						
Federal Transit Administration	Metropolitan & Statewide Planning	5305	\$38,000						

In-State Competitive Grants									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Highway Safety Improvement Program	HSIP	\$5,000,000						
FHWA	Transportation Alternative Program	TAP	\$1,000,000						
FTA-ADOT	Metropolitan & Statewide Planning	5305	\$300,000						
FHWA	Railway Highway Crossings Program								
FHWA	Federal Lands Access Program	FLAP	\$250,000 - \$30,000,000						
State of Arizona	Special Appropriation		\$3,000,000 - \$20,000,000						

In-State Partnership Opportunity									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
FHWA	Surface Transportation Block Grant	STBG, etc.	Varies						

National Competitive Grants									
				Eligible Uses					
Source	Program	Abbreviation	Range Amount	Staff	Overhead	Planning	Construction	Match	Non-eligible Activity
USDOT	Better Utilizing Investments to Leverage Development	BUILD	\$5,000,000-\$200,000,000						
FHWA	Infrastructure for Rebuilding America	INFRA	\$5,000,000 - \$100,000,000						
FHWA	Advanced Transportation and Congestion Management Technologies Deployment	ACTMTD	\$60,000,000 nationwide						
FRA	Consolidated Rail Infrastructure and Safety Improvements	CRISI	\$250,000,000 nationwide						
U.S. Congress	Special Appropriation		varies						

Strategic Workplan June 30, 2021 to December 31, 2022

Vision:

To create the finest transportation system in the country.

Mission:

Leverage cooperation to maximize financial and political resources for a premier transportation system.

Guiding Principles

- MetroPlan is focused:
 - Adopts clearly delineated objectives
 - Provides ambitious and credible solutions
 - Strategically plans for political and financial realities and possibilities
- MetroPlan leads regional partners:
 - Provides targeted, effective and prolific communication to “speak with one voice”
 - Advocates for implementation, coordination and commitment
 - Provides collaborative leadership among and through its partners
 - Accountable for leveraging plans that lead to successful construction and services
- MetroPlan leverages resources:
 - Strategically leverages project champions and other plans
 - Writes and secures competitive grants
- MetroPlan plans for resiliency:
 - Invests time and resources to expand mode choice
- MetroPlan is fair and equally representative
- MetroPlan builds trust and credibility
 - Exhibits integrity in its work products
 - Exercises openness and transparency
 - Delivers on its promises

5 Year Horizon:

- Convenes local, state and federal policy discussions to influence policy makers for transportation funding purposes.
- Facilitates communication and planning between member agencies to identify shared priorities, align goals and advance projects with one consolidated regional voice.
- Creates a climate of synergy and collaboration and maximizes resources by leading planning efforts on multijurisdictional projects that are shared member agency priorities or that member agencies and community partners cannot complete on their own.
- Informs outside and surrounding regional communities of what resources Metro Plan offers.
- Shares innovative practices that enhance member agencies ability to deliver transportation improvements.

Measurable Objectives

Technical

1. Complete MetroPlan's long range Regional Transportation Plan and have it adopted by the Board by 12-31-2022
2. Initiate the West Route 66 planning process by 12/31/2021
3. Develop a plan to support electrification of public and private vehicle fleets by 12/31/2022
4. Develop a regional approach to maintaining vehicle miles at 2019 levels by 12/31/2022
5. Define what it means to be "the finest transportation system in the Country".
6. Investigate opportunities to promote multimodal transportation offerings and routes via mobile app by December 31, 2022.
7. Update the project prioritization matrix by June 2021, run all projects through the matrix by October 2021 including the possibility of three (3) I-40 pedestrian underpass locations.

Relational

8. Develop a feedback loop to keep the Board, TAC and Management Committee apprised of changes to priorities and the reasons for those changes and have adopted by 10-31-2021.
9. Develop a structured, transparent process to bring issues to the table in a timely way to enhance communication and understanding between member agencies by June 30, 2021

Financial and Funding

10. Continue mini grant program and award a project that has multi-agency benefit by 12-31-21.
11. Explore traditional and creative funding mechanisms and provide a report on how to establish a diverse and stable funding strategy for transportation construction and maintenance by 6-30-2022.
12. Educate State Leadership about the value of indexing the gas tax for inflation with goal of State action by June 30, 2022.
13. Identify and scope projects for federal and state earmarks by 12-31-2021
14. Secure \$2 Million in additional resources, including Signal Technology, by 12-31-2022.
15. Evaluate and determine need for additional staff to achieve strategic goals by 10-31-2021.
16. Evaluate how MetroPlan can best support the Milton Railroad underpass through design, funding, environmental work or other approaches by 12-31-2021. Scope will include consideration of the Downtown Connection Center, Rio De Flag project and other "Downtown Mile" projects.
17. Participate in, review, and take formal action in support of -- or recommending adjustments to -- ADOT's Milton/Hwy 180 plan by 12-31-2021.
18. Support member agency broadband efforts by writing letters of support and including broadband funding in grant requests and planning documents by 12-31-2022.
19. Participate in City-led outreach and design efforts on the Lone Tree Corridor (JWP to Butler) and Lone Tree Railroad Overpass through 12-31-2022
20. Consider pursuing an additional \$300,000 for the Lone Tree TI design by 12-31-2022