

MINUTES

Executive Board Meeting

10:00 AM to Noon

February 3, 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/79199115652>

Meeting ID: 791 9911 5652

Dial-in: +1 408 638 0968US

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Public Questions and Comments must be emailed to rosie.wear@metroplanflg.org prior to the meeting.

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the MetroPlan Executive Board and to the general public that, at this regular meeting, the MetroPlan Executive Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the MetroPlan Executive Board's attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A).

EXECUTIVE BOARD MEMBERS

- Jim McCarthy, Flagstaff City Council, Interim Chair
- Liz Archuleta, Coconino County Board of Supervisors
- Austin Aslan, Flagstaff City Council (*Left at 11:45am*)
- Patrice Horstman, Coconino County Board of Supervisors
- Steve Peru, Mountain Line Board of Directors (*Joined the meeting at 10:29am*)
- Regina Salas, Flagstaff City Council
- Jesse Thompson, Arizona State Transportation Board Member
- Judy Begay, Coconino County Board of Supervisors (alternate)
- Becky Daggett, Flagstaff City Council (alternate)

METROPLAN STAFF

- Jeff Meilbeck, Executive Director
- David Wessel, Manager
- Rosie Wear, Business Manager



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OTHERS IN ATTENDANCE: Naomi Yazzie (Supervisor Begay's Community Liaison); Jess McNeely (Coconino County); Ed Stillings (FHWA), Jason James (ADOT), Cheryl Barlow (Coconino County), Kevin Adam (RTAC – Joined the meeting at 10:29am), Brandon Kavanaugh (MWSW – MetroPlan Legal Counsel)

I. PRELIMINARY GENERAL BUSINESS

A. CALL TO ORDER

Chair McCarthy called the meeting to order at 10:02 am

B. ROLL CALL – See above

C. PUBLIC COMMENT

(At this time, any member of the public may address the Board on any subject within their jurisdiction that is not scheduled before the Board on that day. Due to Open Meeting Laws, the Board cannot discuss or act on items presented during this portion of the agenda. To address the Board on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)

There was no public comment.

D. APPROVAL OF MINUTES

Minutes of Regular Meeting: December 2, 2020

(Pages 5-9)

Motion: Board member Jesse Thompson made a motion to approve the December 2, 2020 minutes. Board member Regina Salas seconded the motion. The motion passed unanimously.

II. CONSENT AGENDA

(Items on the consent agenda are routine in nature and/or have already been budgeted or discussed by the Executive Board.)

There were no items on the consent agenda.

III. GENERAL BUSINESS

A. Welcome New Board Members

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. This item is for discussion only.



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B. Election of Officers

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board appoint a Chair and Vice Chair as officers for the Board.

Motion: Board member Jesse Thompson made a motion to nominate Jim McCarthy to be Chair for one year. Board member Austin Aslan seconded the motion. The motion passed unanimously.

Board member Regina Salas made a motion to nominate Patrice Horstman to be Vice-Chair for one year. Board member Judy Begay seconded the motion. The motion passed unanimously.

C. Annual Board Orientation and Conflict of Interest Statement

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. Staff will provide an orientation on MetroPlan and request individual members to sign conflict of interest statements.

D. Strategic Advance

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommend the Executive Board selects March 3, 2021 or another date for the 2021 Strategic Advance.

Direction: The Board provided direction to hold the meeting later in the fiscal year, preferably May or June and to complete it in one day. Chair McCarthy asked that the Strategic Plan date be finalized at the next Executive Board meeting.

E. FY21 Draft Public Calendar

MetroPlan Staff: Rosie Wear

Recommendation: Staff recommends the Executive Board adopt the 2021 Meeting Calendar for the 2021 Executive Board and TAC meetings.

Discussion: The Board discussed and provided direction to support the calendar as written.



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F. Federal Grant Funding Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: None. Staff will provide an update on the status of pending grant requests and opportunities.

G. State Legislative and Funding Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff request that the Executive Board: 1) consider appointing a member to serve on the Rural Transportation Advocacy Council (RTAC), and 2) consider requesting a special budget appropriation from the State.

Motion Item 1: Board member Austin Aslan made a motion to nominate Regina Salas to serve on the RTAC board. Board member Judy Begay seconded the motion. The motion passed unanimously.

Further Direction Item 1: Chair McCarthy requested that an alternate be nominated at the next meeting once the County has filled the vacant seat of departing Supervisor Liz Archuleta.

Discussion Item 2: The Board declined to make a motion regarding requests for a State appropriation, supported the Director in his work with RTAC and deferred to the Director's judgement for any request to be made.

H. Regional Transportation Plan Advisory Group and Procurement Update

MetroPlan Staff: Jeff Meilbeck

Recommendation: Staff recommends the Board support release of the draft Request for Proposals (RFP) for the Regional Transportation Plan (RTP).

Motion: Board member Patrice Horstman made a motion to approve release of the Request for Proposal for the RTP. Board member Austin Aslan seconded the motion. The motion passed unanimously.

I. Milton/180 Update

MetroPlan Staff: Jeff Meilbeck



Recommendation: None. This item is for discussion only.

J. TIP Amendment

MetroPlan Staff: Dave Wessel

Recommendation: Staff recommends that the Executive Board support an amendment to the Transportation Improvement Program (TIP) to adjust City, County and State programs to reflect program changes induced by COVID-related budget reductions.

Motion: Board member Steve Peru made a motion to amend the TIP. Board member Jesse Thompson seconded the motion. The motion passed unanimously.

K. Items from the Executive Director

MetroPlan Staff: Jeff Meilbeck

1. Next Executive Board meeting – March 3rd, 2021

V: CLOSING BUSINESS

A. ITEMS FROM THE BOARD

(Board members may make general announcements, raise items of concern or report on current topics of interest to the Board. Items are not on the agenda, so discussion is limited and action not allowed.)

Discussion: Board members requested the following items be considered for future meetings: Update on national transportation changes at Department of Transportation; Update on NAZ Manufacturing partnership with FMPO from 2014/2015.

B. ADJOURN

Chair McCarthy adjourned meeting at 12:04 pm.